

White City Council Minutes

October 3, 2016

The regular meeting of the White City Council was called to order on Monday, October 3rd, 2016 in the McKnight Community Center at 6:00pm by Mayor Terry Wright. Roll Call was taken: present –Chris Wilts, Wayne Kelm, Martha Brandt and Deborah Hopfinger.

With no additions or deletions to the agenda, motion was made by Kelm, seconded by Brandt to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The meeting minutes were read from the September 12th regular meeting. Motion was made by Hopfinger, seconded by Kelm to approve the minutes as read; roll call vote taken with all present voting aye; motion carried.

The following bills were presented for approval:

Name	Memo	Amount
Alice Rennich	September 2016 Wages	108.05
AT&T Mobility	CELL PHONE BILL 690-5030	35.83
B&B Auto Service	Vehicle Maintenance	27.45
Brookings-Deuel Rural Water System	September Water	1,977.65
Brookings-Deuel Rural Water System	August Water	1,936.70
Central Business Supply	2 Portable Toilet Rentals	170.00
Christi Wilts	Cleaning Hall in August 2016	487.50
Christi Wilts	Payroll for Quarter 3 of 2016	235.49
Cook's Wastepaper & Recycling	August Garbage Pickups	1,822.14
Cook's Wastepaper & Recycling	White Clinic Garbage Service-August	61.77
Daniel DeYoung	Payroll for September 2016	2,487.03
Daniel DeYoung	Health Insurance Stipend September 2016	250.00
Deborah Hopfinger	Payroll for Quarter 3 of 2016	33.08
Deborah Hopfinger	Farmer's Market Signs Reimbursement	98.96
DVL Fire and Safety	Annual Inspection	126.74
East River Electric	August Transmission Service	4,629.20
EFTPS	Payroll Taxes September 2016	1,318.64
Faith Gotts	Utility Deposit Refund	200.00
First Bank & Trust	Cash Management Service Fee	10.00
First Bank & Trust - Cash	Withdrawals	102.00
Fite, Pierce & Ronning Law Office	June - July Legal Services	119.81
Interstate Telecommunications Coop	Phone service for September 2016	289.30
Kirkvold Oil Company	New Tractor Tires	1,060.00

Maguire Iron, Inc.	Water Tower Cleaning & Inspection	1,650.00
Martha Brandt	Payroll for Quarter 3 of 2016	235.49
Mary Raine	September 2016 Wages	57.02
Melanie Haber	Payroll for September 2016	1,604.52
Melanie Haber	Health Insurance Stipend September 2016	250.00
RFD News Group, Inc.	August Publishing	186.65
SDRS	Retirement Contributions for September 2016	615.98
Servall	Mop/Rag/Towel Rental	55.47
South Dakota Department of Health	Chemicals	30.00
South Dakota One Call	August 2016 Message Fees	7.35
South Dakota State Treasurer	September 2016 Sales Tax	1,576.66
Terry Wright	Payroll for Quarter 3 of 2016	290.90
Tracey Haaseth	September 2016 Wages	204.10
Wayne Kelm	Payroll for Quarter 3 of 2016	235.49
Western Area Power Administration	August 2016 Power	1,882.99
Willmott Gravel, Inc.	Loads of Gravel & Rocks	860.00
Wilts Concrete LLC	Concrete at McKnight Hall	170.13
GRAND TOTAL	27,500.09	

Motion was made by Hopfinger, seconded by Kelm to approve payment of all bills; roll call vote taken with all present voting aye; motion carried.

At 6:05pm, the Council discussed updates with the White Care Center (now known as The Centre). There was an issue with some mold and water damage in the clinic that Wright took care of temporarily. Wright also read an e-mail from Randy Hanson, stating that he is still working with Heartland Consumer's Power to get the funding from the USDA. He also said there was more interest in the salon and that there are a couple of people already signing lease agreements for the apartments. Haber also asked about some surplus items still in the building that are marked sold. Wilts stated Mary Raine was the one to get in contact regarding them.

The Council proceeded to discuss improvements to the McKnight Hall. Hopfinger is still working on getting bids for construction work needed. Haber presented the council with some options for replacing the air conditioned with new. Council agreed to wait until bids come in for the work needed before purchasing any air conditioners. Wilts also asked about getting a new commercial air conditioner instead of window ones. There may be some energy efficient grants available as well that the city could take advantage of. It was agreed to put this into next year's budget for improvements. Discussion took place about hiring Bruce Wilts as custodian of the hall. Wilts stated that Tim Cariveau would be able to come back during the summer months to help if necessary. Motion was made by Hopfinger, seconded by Brandt to hire Bruce and pay him \$13.00 per hour with a review in January; roll call vote taken as follows: Hopfinger – Yes; Kelm – Yes; Wilts – Abstain; Brandt – Yes; with a 3-1 vote, motion carried.

The Council would also like to see a bid for painting the inside of the hall. Discussion took place regarding ordering and installing a new door on the east side of the building before winter. Motion was made by Hopfinger, seconded by Wilts to approve of the previous bid

from Midwest Glass for \$1,780.00 for a 40" door with the additional cost of installation; roll call vote taken with all present voting aye; motion carried.

The Council proceeded to discuss updates to the Policies and Procedures Handbook.

A second public hearing amending Ordinance 97-Fireworks was read. With no changes necessary, motion was made by Hopfinger, seconded by Kelm to approve of the first reading; roll call vote taken with all present voting aye; motion carried.

A public hearing for Ordinance 140 regarding Parking Tickets was read. Changes were made including adding a second violation offence and requiring the vehicle to be moved within 24 of ticketing or it will be towed at owner's expense. Changes will be made and another public hearing will take place at the next regular meeting.

Dan DeYoung, City Maintenance Superintendent, stated that he will be winterizing all the city building and the park this month. He is no longer spraying for mosquitos. There have been a couple of issues with skunks in town. There is a list of trees that need to be tended to on the city's boulevards.

Melanie Haber, Finance Officer, asked the council to make a list of projects needing to be added to the 2017 budget and included new office software, sealing streets, McKnight Hall improvements, shingling the park bathrooms and painting the inside of the water tower if necessary. Discussion took place about getting bids for sealing streets in 2017 and motion was made by Hopfinger, seconded by Kelm to open up bids with a deadline of January 1st; roll call vote taken with all present voting aye; motion carried.

The Council also set a special meeting date to review the 2017 budget for October 25th at 6:00pm. Wilts suggested adding envelopes in the Finance Office lobby for utility bills to be placed into.

Upcoming Meetings/Dates/Agenda Items included:

- October 21, 2016 – City Clean-up Day
- October 25, 2016 – Special Meeting regarding 2017 Budget, McKnight Hall, 6pm
- November 7, 2016 - Next Regular City Council meeting, McKnight Hall, 7pm

No Old Business was discussed.

Public comments – None.

Correspondence – None.

Nuisances – An update on the nuisance letters that were sent out last month were discussed with most of them being taken care of. Wilts added a couple more to the list.

The delinquent utility bill statement was read and discussed. Motion was made by Hopfinger, seconded by Kelm to shut all services off if past due balance is not paid by 20th of October; roll call vote taken with all present voting aye; motion carried.

The Council was presented with the financial statements for the month. Motion was made by Hopfinger, seconded by Brandt to approve of the Financial Statements; roll call vote taken with all present voting aye; motion carried.

With no further business to come before the Council, motion made by Hopfinger, seconded by Brandt to adjourn; roll call vote taken with all present voting aye; motion carried. Meeting adjourned at 7:12 pm.

Terry Wright, Mayor

Melanie Haber, Finance Officer