

November 2, 2020 - Regular Meeting Minutes November 2, 2020 at 7:00 pm at the McKnight Community Center. Mayor Gladis called the meeting to order at 7:01 pm. Roll Call was taken, council members present were Cutler, Wilts, Kelm, Sunderland, Cassels and Lagerstrom. Others present Dan DeYoung, Audra Wilson, David Ford, Paul Ekern, and Arlene Madsen. All motions were unanimous unless otherwise noted.

Mayor Gladis began the meeting with approval of the minutes from October 5, 2020 Regular Monthly Meeting. Kelm made a motion to approve the minutes as presented, second by Cutler.

Motion by Kelm, seconded by Sunderland to approve the following claims: Appera linens; \$54.23; AT&T cell phone \$57.96; BioAg \$379.39 fuel; City of Brookings \$941.48 Landfill city wide clean up; Brookings County Sheriff \$1,210.00 contract law; Brandon Broyhill \$20 hall deposit refund; Cooks Wastepaper \$2,785.00 garbage collection; Coreman \$400.00 fire hydrant flags; Fite, Pierce & Ronning \$1,462.50 attorney fees; First Bank & Trust \$100 safety deposit box; Ivanhoe Electric \$1040.05 trenching & labor; InfoTech \$75.00 software support; ITC \$339.87 phone & internet; Lowes \$294.52 McKnight Hall supplies; Office Peeps \$153.85 office supplies; Prairie Graphics \$598.50 employee uniforms; Prussman \$860.08 fix water leak; Ramsdell \$189.30 maintenance supplies; RFD \$91.81 publishing; SD One Call \$15.75 locates; WAPA \$1,283.29; Willmott Gravel \$130.00 gravel; Pests B Dead \$180.00 Community Center & Fire Hall; East River Electric \$2,917.80 power; City of White \$1,312.62 Utilities; Maintenance \$2,786.68 payroll; Finance \$3,709.18 payroll, McKnight Hall \$202.87 payroll; EFTPS \$3,976.16 September & October payroll taxes; SDRS \$1,117.20 retirement contributions; ZOOM \$15.96 conferencing subscription; Dan DeYoung \$300.00 health stipend; Audra Wilson \$300.00 health stipend; SD Dept of Rev \$2,286.05 sales tax; UPS Store \$110.00 maps laminated; SAM Registration \$299.00 subscription for Grant Applications. Claims from October 5 meeting not previously posted: Maintenance \$1,480.79 payroll; Finance \$1,750.50 payroll; Mayor/Council \$2,721.13 payroll; McKnight Hall \$83.94 payroll; ADOBE \$15.66 software subscription; Appera \$54.23 linens; AT&T \$57.76 phone/internet; Audra Wilson \$300 health stipend; BioAg \$121.50 fuel; Brookings Deuel Water \$2,671.00 water August; \$2,341.00 water September; City of Brookings \$120.00 animal control; City of White \$1,052.91 utilities; Dan DeYoung \$300 health stipend; East River Electric \$4,301.40 power; EFTPS \$1389.50 payroll taxes; FBNT \$17.12 cash mgmnt fees; InfoTech \$75 software support; ITC \$356.43 phone/internet; Glacial Lakes \$200.00 2021 Magazine Ad/membership; Heartland Power \$33,074.37 power; Maguire Iron \$1650.00 water tower inspection/clean; Office Max \$6.99 service book; Office Peeps \$208.66 office supplies; Office Peeps \$113.69 copier/service agreement; SD One Call \$6.30 locates August; Runnings \$283.91 pole pruner, paint & brushes; SD Municipal League \$100.00 workshop; SD Municipal League \$169.68 Code Enforcement Services; SD Public Health \$30.00 lab tests; SDRS \$489.46 retirement contributions; Tri City Star \$49.98 subscription; SD Dept of Revenue \$2160.70 sales tax; ZOOM \$15.96 conferencing subscription; WAPA \$1412.64 power; and USPS \$108.20 postage;

No Public Comments.

Gladis communicated potential project for the Deubrook Football Field and Running Track on behalf of Superintendent Kludt who was unable to attend the meeting. The school is land locked and are looking to draw up plans to turn the football field to add a running track or seek a land usage agreement from the city to use the south softball field for their running track. This item is tabled until next meeting to allow the city to review the proposal of the softball field.

Prairie Ridge Addition as it regards to electricity, water and sewer were discussed. Ralph Englestad would like to begin building homes in this addition yet this fall. Further discussion and review of the plan to provide utility services to this addition will continue with updates at the next meeting.

Lagerstrom proposed that the City of White bring back a City Seasonal Newsletter. Lagerstrom provided a sample of how he envisioned this newsletter to look and contents that could be included are educational items on city ordinances/reminders; community calendar, projects, etc. Proposal included two newsletter a spring and winter edition. Lagerstrom will work with the finance office to create and distribute these newsletters.

Motion by Kelm, seconded by Lagerstrom to increase the City of White's contract law from 30 hours a week to 40 hours with prorated hours beginning in November or as soon as the sheriff's office can accommodate. All in favor, except Sunderland who abstained.

Liquor License Renewal reviewed and approved. Kelm motioned and Cutler seconded to approve the White Community Club on-sale liquor license. Kelm motioned and Sunderland seconded to approve Lefty's Sports Pub packaged liquor license. Sunderland motioned and Kelm seconded to approve Lefty's Sports Pub retail liquor license. Wilts motioned and Cutler seconded to approve Six Mile Creek Golf Course retail liquor license.

Abatement presented for property owned by Dale Patrick, Et Ux for Lot 4 in Wright's Addition in the amount of \$531.57. Lagerstrom made a motion to approve the abatement as presented, seconded by Kelm.

Chairs for the Hall is tabled until the next meeting to research warranty and finalize the quantity to order.

Sunderland discussed the response time of the City of White ambulance. Concerns have been due to late response times or no response. Discussion that pagers at one time were reported as not working, suggestion to do a page test periodically may be needed. Sunderland will be working with dispatch on getting a report of the response times and this topic will be put on the December meeting agenda.

Maintenance report by DeYoung. Hydrant flags are being installed, will need to order 12 more to finish this project. Discussion to trade in the tractor as it will be going to the shop for a clutch replacement. This is the third time repairs on the clutch have been done. Will work on getting quotes for next meeting.

Financial report by Wilson Sheriff's Report distributed for review, updates on delinquent accounts reported. Wilson will put together a proposal to replace the postcards for utility bill to a standard size 8 ½ by 11 form. This would allow for more updates, notices and reminders to be put on the bills. Review of utility form change proposal scheduled for the December meeting. Wilson communicate that the Festival Tress will take place this year and run from December 5 through January 1. Set up on November 30 and folks can begin decorating trees on December 1 and need to be completed by December 4. Viewing of the trees by the public will begin on December 5 from 10 am to 9 pm. Deubrook prom dress resale will be January 30-31 and February 5 – 6 at the McKnight Hall.

Public Hearing regarding the Water and Waste Water Project will be held at a Special Meeting on Monday, November 16 at 7 pm.

Motion by Wilts, second by Sunderland to move into executive session (*Pursuant to SDCL 1-25-(1,2,3,4 and/or 5) at 8:34 pm. Council came out of executive session at 9:34 pm.

Motioned by Sunderland, seconded by Lagerstrom to authorize attorney to deal with potential litigation as directed in the executive session.

Motion by Lagerstrom, seconded by Kelm to adjourn. Meeting adjourned at 9:39 pm.

Scott Gladis, Mayor

Audra Wilson, Finance Officer