

White City Council Meeting Minutes

February 6, 2017

White City Council met on February 6, 2017 with the meeting coming to order at 7:11. All were present except councilperson, Martha Brandt.

The agenda for the current meeting was updated to include discussion adding a new member to the Fire Department. Agenda was then approved, motion made by Kelm and seconded by Wilts. Prior month meetings on January 2nd and 4th were also approved – motioned by Westberg and seconded by Kelm.

An itemized bill report was presented by Mary Raine, temporary finance officer. Upon review, there were penalty fees assessed due to 2 late payments, one for November 2016 and December 2016, to SDRS. A letter had been sent to the city office regarding past due information, but they weren't paid until January 2017. These past due payments resulted in penalty fees of \$66.68 being assessed to the city.

Maintenance person, Dan's report was moved to an earlier timeslot on the agenda. He currently is caught up, nothing new to report. He will be working on trees and normal maintenance items. Westberg offered a thank you for coming to fix a broken door on Sunday following the Prom Dress Resale.

The Economic Development Grant can be applied for again so that costs for heating and cooling can be covered throughout this year as we wait for more updates regarding the White Care Center. No new developments at this time.

Westberg received a bid/quote from Randy Feucht for \$12,705.44 to improve the big hall. His bid included matching the existing material called Acrovyn, on the south wall to go around the perimeter of the room, removal of the baseboards, window and door trim, removal of the carpet on the north wall to the height of the side walls, sanding glue from removal of carpet and acoustic tiles on the wall, reinstalling the east door with the purchased one the city bought, and removing old smoke filters on the ceiling. He also included filling in the air conditioner openings with materials left from the front remodel or from the back of the building. As a note, he added that 8 hours of time is estimated to prep glued carpet wall and any time over that would be billed as extra prep, but he will fix the loose base that is coming up on the south wall at no charge. He is available to start next month however we will need to review the city calendar as to not interfere with ongoing events. We will be asking to see if he could also remove the acoustic tiles from the beams, so they can be painted. Construction would take approximately two weeks to complete. This bid did not include shingling in the spring, but the funds are available to complete that project as well.

Mayor Wright suggested we extend the Finance Officer application deadline until April 30th so we can get the current issues in the office completed. Payroll and W-2 forms are currently on hold until Mary has a chance to contact the SD Municipal League and Tax Offices. Motion made by Wilts, seconded by Kelm to pay her mileage or pay someone else to help out with getting prior years of reporting closed out and up to date. Also looking at

when a training session is offered for the reporting system. Signature cards at the bank were also updated to remove the former Finance Officer and add Mary.

Discussion regarding the need for a fax machine resurfaced and it was determined that the council would use the fax machine at the bank as needed as most reporting is electronically filed. Mary requested reimbursement for needed items in the office such as file folders, ink, and paper.

The SD Municipal League Annual meeting will be in DeSmet this year on March 22nd. Wilts and Westberg are planning to attend. Mediacom send notice that our contract with them has expired and we will need to resign for the franchise. Other correspondence included Heartland Power is no longer offering appliance rebates, however other options may still apply. No nuisances were reported.

The White Fire Department requested recommendation of a new member, Dustin Murphy. Motion made by Hopfinger, seconded by Wilts to accept their request. Currently, the fire department has 27 members.

Delinquency reports were printed and reviewed, however there were many accounts no longer active in the system. Mary stated that she printed the entire list and highlighted those needing attention, but several accounts either weren't closed out or eliminated when people moved or passed on. Motion made by Wilts and seconded by Kelm to disconnect those accounts in serious delinquency after the 10th of the month to allow for payments to get processed.

Financial statements were not able to be printed at meeting time and will be discussed at a special meeting date. Council went into executive session at 8:46, motioned by Wilts, seconded by Westberg. Session convened at 9:27, motioned by Hopfinger and seconded by Wilts.

A special meeting will be held as soon as we can determine what needs to happen with the payroll system, taxes and other issues. A date will be determined shortly. The next regular council meeting will be held March 6th, at 7pm, McKnight Hall.

Mayor Wright called for adjournment at 9:54pm, with all in favor stating yes.