White City Council Minutes
April 7, 2014

The regular meeting of the White City Council was called to order on Monday April 7th, 2014 in the McKnight Community Center at 7:00 p.m. by Mayor Terry Wright. Roll call was taken: present—Joyce Krein, Kim Kuper, Wayne Kelm, Tammy Byers, Jackie Pike and Deborah Hopfinger.

The agenda was presented for approval. Motion made by Krein, seconded by Hopfinger to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the March 3rd regular meeting and the March 17th special meeting were read. Motion made by Krien, seconded by Kuper to approve the minutes as read; roll call vote taken with all present voting aye; motion carried.

The following bills were presented for payment:

Name	Memo	Amount
Anderson Oil Company, Inc.	March Fuel	2,089.63
AT&T Mobility	CELL PHONE BILL 690-5030	30.85
Baldridge & Nelson Architects	75% of Contracts Documents Cost	5,250.00
Brookings County Sheriff's Office	April 2014 Contract Law	1,549.17
Brookings Equipment, Inc.	Tractor Maintenance & Labor	617.27
Brookings-Deuel Rural Water System	March Water	2,323.95
Business Forms and Accounting	Laser Utility Billing Forms	184.54
Central Business Supply	Quik Stage Decking	11,500.00
Cook's Wastepaper & Recycling	March Garbage Pickups	1,744.10
Daniel DeYoung	Health Insurance Stipend March 2014	250.00
Daniel DeYoung	Payroll for March 2014	2,306.54
Deborah Hopfinger	Payroll for Quarter 1 of 2014	263.20
East River Electric	February Transmission Service	5,672.07
EFTPS	Payroll Taxes March 2014	1,400.77
Erik Gutormson	Payroll for February 2014	552.25
Foerster Office & Janitorial Supply	Hall Supplies	21.90
Hall Deposit Return	Hall Deposit Return	100.00
Heartland Consumers Power District	March Power	30,938.65
Heartland Consumers Power District	February Power	33,090.46
Interstate Telecommunications Coop	Phone service for March 2014	277.39
Jackie Pike	Payroll for Quarter 1 of 2014	235.49
Joyce Krein	Payroll for Quarter 1 of 2014	318.61
Kim Kuper	Payroll for Quarter 1 of 2014	263.20
Lowe's	Hall Supplies	303.20
Melanie Haber	Health Insurance Stipend March 2014	250.00
Melanie Haber	Payroll for March 2014	1,375.55
Melanie Haber	Mileage Reimubursement	23.98
Office Peeps, Inc.	Office Supplies	188.41
Postmaster	Postage/Stamps	265.00
RFD News Group, Inc.	February 2014 Publishing	99.89
SD GOVMNT FINANCE OFFICERS' ASSOCIATION	SD Governmental Finance Officers' School	75.00
SDRS	Retirement Contributions for March 2014	551.58
Servall	Mop/Rag/Towel Rental	63.00
South Dakota Department of Health	Chemicals	13.00

South Dakota State Treasurer	March 2014 Sales Tax	2,668.76
Tammy Byers	Payroll for Quarter 1 of 2014	263.20
Team Lab Chemical Corp.	Spray	865.37
Terry Wright	Payroll for Quarter 1 of 2014	318.61
Tri-City Star	1 year paper subscription	49.98
Wayne Kelm	Payroll for Quarter 1 of 2014	263.20
Western Area Power Administration	March 2014 Power	2,914.05
Western Area Power Administration	February 2014 Power	3,487.26
Willmott Gravel, Inc.	Snow Removal	487.50
WTA Baseball Association	Baseball Lights Donation	14,400.00
	GRAND TOTAL	129,906.58

Motion made by Pike, seconded by Krein to approve payment of all bills; roll call vote taken with all present voting aye; motion carried.

At 7:05 p.m. the Council welcomed Cheri Selleck and Lori Colberg representing the Pioneer Days Committee. Selleck listed the events to occur during Pioneer Days for 2014 including most of what happened last year. The theme will be Days of Summer. The committee requested the same items as previous years including $1,000 for half of the band for Saturday night, port-a-potties in the park and possibly at the hall and roll offs at the park. They also requested that Main Street be blocked off from School Ave to Lincoln Ave to hold the bean bag tournament. Another request included not allowing campsites 1-4 located on the south east side of the park to be rented that weekend. They are planning on using that area to park cars participating in the car show. Motion was made by Hopfinger, seconded by Pike to approve of all requests; roll call vote taken with all present voting aye; motion carried.

The council was presented with a map of the lots located north of town on the golf course. Each lot was given a physical house number ranging from 101 to 125. The access road was named Golf View Drive. Motion was made by Pike, seconded by Byers to approve of the physical addresses; roll call vote taken with all present voting aye; motion carried.

The Council was updated on the McKnight Hall Remodel project. Mayor Wright stated that the new portable stage arrived and has been put together on the north side of the hall. Bids have been invited and all bids received will be opened at the City Council Special meeting at 6:00pm at the McKnight Hall. Kelm asked about getting the sound system to work during the remodel and he was told that Jeff Nelson suggested asking the electricians when they are on site to temporarily re-wire so all sound systems can be used. Wright also stated that custodian, Gutormson, had talked with Lon Huber about using one of his semi-trailers for storage during the project. Huber has a 53 foot trailer that he would rent for $80 to $100 per month. Wright stated that after doing some research, the portable pods that many people use for temporary storage are $300 or more per month and aren't guaranteed to be delivered to town. Huber's trailer would be lockable and be parked in the parking spots located on the east side of the hall. Motion was made by Byers, seconded by Hopfinger to rent Huber's trailer for $100 per month; roll call vote taken with all present voting aye; motion carried.

The council set the spring clean-up day for Friday May 16th. Motion was made by Kelm, seconded by Krein to approve of this date; roll call vote taken with all present voting aye; motion carried.

Finance Officer, Melanie Haber, presented copies of 3 ordinance violations that needed to be readdressed as they were sent back in September of 2013. With spring now in bloom, these violations should be resolved immediately. After reviewing the notices, the council decided to re-send ordinance violation notices to property owners giving them until May 1st to resolve the issue. The council agreed that they are going to start being more strict on the appearance of town.

Dan DeYoung, City Maintenance Superintendent, stated that he has a busy couple of months ahead including cleaning up alleys, filling pot holes, draining the lagoon, and turning water back on at the softball fields. Kelm also asked Dan to repair any culverts that were damaged during winter.

Haber, presented the council with a summary of the 2013 Annual Report showing all income and expenses for 2013. She also addressed an issue with Heartland Power Company regarding paying the bill on time. Unfortunately, with the way their billing cycle is our bill hasn't been getting paid on time every month. Haber stated that after talking with the company, the city has two options. A wire transfer can be set up each month where the funds go directly from the city's bank account to the Heartland's bank account. Typically there is a fee to do this through the bank; however First Bank & Trust will waive this fee for the city. The other option would be to set up a resolution allowing the Finance Officer and the Mayor to issue a check without the council's approval. Motion was made by Kelm, seconded by Hopfinger to set up the monthly wire transfer; roll call vote taken with all present voting aye; motion carried.

Haber also contacted Dakota Shed to get prices for shredding all the papers that will be removed from storage during the remodel. To do an on-site shred the cost is $.18 per pound with a $42 minimum. Otherwise, they have containers of different sizes to be placed onsite and will be shredded on an on-call basis. This cost would be $.16 per pound with a $42 minimum. Since, there will be a lot of papers that need to be shredded on a one time basis, motion was made by Hopfinger, seconded be Kelm to pay Dakota Shred for the on-site shredding; roll call vote taken with all present voting aye; motion carried.

Haber also notified the council of a softball tournament being held April 12th in town.

Upcoming meeting dates included:

- April 13, 2014 – WTA Baseball Meeting; First Bank & Trust basement; Terry to attend and present donation check to association
- April 22, 2014 – City Council Special Meeting; McKnight Hall; 6pm
- May 5, 2014 – Next Regular City Council Meeting; McKnight Hall 7:00pm
- May 13-15, 2014 – Advanced Wastewater Treatment Class in Sioux Falls, SD; DeYoung to attend; Request for travel reimbursement

Motion was made by Kelm, seconded by Pike to approve of travel reimbursement for DeYoung; roll call vote taken with all present voting aye; motion carried. Pike also notified council that she will not be present for the April 22nd special meeting.

Public Comments: Arlene Madsen asked the council about the East 1st Street project. She noted that back in September of 2013, the city contracted with Willmott Gravel to get the gravel work completed by the end of 2013. Mayor Wright stated that after the contract was agreed to that Willmott Gravel got tied up with something else and didn't get the gravel work completed before the snow fell. Madsen stated that the road is very tore up and asked that it get taken care of. Wright stated that he will get in contact with Willmott Gravel and get the work done as soon as possible so the road can be paved this summer as promised. Tammy Byers notified the council that the missing portion of the Welcome to White sign was found.

The contract law report was read.

Mayor Wright notified the council of the 2014 Annual Governor's Conference to which no one was interested in attending.

Hall custodian, Erik Gutormson, asked the council about having the hall cleaned out by May 1st. He asked where the piano on the stage should go and how to get it off the stage. It was suggested that the Finance Office contact Bob's Piano and Tuning in Sioux Falls to have the piano moved to the north side of the hall prior to renovations. Wright also asked Gutormson about the microphone issue that Deuel Rural Water had during their meeting in the hall. Gutormson said there was interference through the PowerPoint that was being played.

After reviewing the financial statements presented to the council, motion made by Pike, seconded by Hopfinger to approve statements. Roll call vote taken with all present voting aye; motion carried.

With no further business to come before the council, motion made by Byers seconded by Hopfinger to adjourn; all present voting aye; motion carried. Meeting adjourned at 8:25 pm.

Terry Wright, Mayor
Melanie Haber, Finance Officer

White City Council Minutes
May 5, 2014

The regular meeting of the White City Council was called to order on Monday May 5th, 2014 in the McKnight Community Center at 7:00 p.m. by Mayor Terry Wright. Roll call was taken: present—Joyce Krein, Kim Kuper, Wayne Kelm, Tammy Byers, Jackie Pike and Deborah Hopfinger.

The agenda was presented for approval. Mayor Wright moved the bills down the agenda to be discussed as item 16b. Motion made by Krein, seconded by Hopfinger to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the April 7th regular meeting and the April 22nd special meeting were read. Motion made by Krein, seconded by Kuper to approve the minutes as read; roll call vote taken with all present voting aye; motion carried.

At 7:05 p.m. the Council appointed the reinstated elected officials in the following order: Tammy Byers, councilperson for ward 1, Wayne Kelm, councilperson for ward 2, and Joyce Krein, councilperson for ward 3 to sit on the board for another 2 year term. The Council then appointed the reinstated elected mayor, Terry Wright, to sit on the board for another 2 year term. Finance Officer, Melanie Haber, had each official read the required oath and was officially appointed.

The Council proceeded to discuss the East 1st Street project with Mayor Wright stating that Willmott Gravel will be contacted to start dirt work as soon as possible. Haber will notify F.J. McLaughlin Company and check their schedule for the next couple of months to see when they will start the asphalt work. Arlene Madsen, property owner on 1st Street, asked the Council if this was an acceptable procedure since dirt work was originally contracted out to be completed in 2013. Wright stated that due to unfortunate timing issues, Willmott Gravel did not get the work completed therefore it will take place now. Madsen stated that her reason for concern is because she wants to finish her lawn. Council members assured her that the work will get started as soon as possible.

The Council was updated on the McKnight Hall Remodel project. Jeff Nelson, city architect, could not be present at the meeting, but Mayor Wright read an e-mail from Nelson stating that he suggested rejected the bid submitted from Tellinghuisen Inc. since the bid was above the amount budgeted. Nelson also suggested considering going the Construction Manager route and having them work to get local bids. Haber also stated that Randy Fuecht with Fuecht Construction e-mailed her showing interest in bidding the project as a General Contractor and sub-contracting out the tasks that he would be unable to do. The building committee will schedule a time to meet with Nelson to discuss the next step. Motion was made by Byers, seconded by Hopfinger to reject Tellinghuisen Inc. bid; roll call vote taken with all present voting aye; motion carried.

Haber stated that she was approached by Central Business Supply about possibly renting out the new portable stage that the city just purchased. They have a company coming to the Brookings area to hold a meeting and requested a portable stage. She said that CBS suggested a rental cost of $75-$100 per section and this particular renter requested 6 sections. After some discussion, motion was made by Byers, seconded by Pike to not rent out the stage; roll call vote taken with all present voting aye; motion carried.

Hall Custodian, Erik Gutormson, notified the Council about a lighting issue with the Brookings Area Singles Club. The Singles Club prefers to hang decorative lights above the dance floor for their monthly dances and would like to leave them up in between dances. Gutormson asked the Council what should be done as there are other events being held in the hall where the lights are not wanted. Mayor Wright stated that after talking with the club, he told them that if there was an event in the hall that didn't want the lights up that we would take them down but it was the club's responsibly to put them back up if the so desired. Councilmember Kelm stated that he suggested revisiting the rental contract prior to renewing it for 2015 with the Singles Club so this issue is clearly defined. As for now, the club will need to understand that if the lights are requested to come down, they will be taken down.

The Council was presented with a 10 year contract from Maguire Iron, Inc. for the cleaning and inspection of the city's water tower. The contract stated that the interior and exterior of the tower will be cleaned and inspected every 2 years from 2014 through 2022. The cost per time is $1,650.00. Motion was made by Hopfinger, seconded by Pike to approve of this contract; roll call vote taken with all present voting aye; motion carried.

Finance Officer, Melanie Haber, presented copies of 4 ordinance violations that needed to be addressed, 3 of which needed to be re-addressed as they were originally brought up back in September of 2013. After reviewing the notices, the Council decided to take action on 2 of the 4 violations taking place. Motion was made by Hopfinger, seconded by Byers to have the property located on 508 West 4th Street to be inspected and cleaned up immediately; roll call vote taken with all present voting aye; motion carried. Motion was made by Pike, seconded by Krein to have Lyle Howey, city employee, weed the lawn located at 504 West 4th Street; roll call vote taken with all present voting aye; motion carried. The city attorney will be contacted and the property owners will be notified immediately. Haber also stated that 9 city residents who own dogs will now be fined $25.00 per dog that is not currently licensed since they have all been given the appropriate time and notifications to license their dog(s).

Dan DeYoung, City Maintenance Superintendent, stated that he will be doing general maintenance this month including getting water turned on at the park, filling alleys and mowing.

Haber asked the council about changing the Finance Office's summer hours on Wednesdays from Noon-6:00pm to 11:00am – 5:00pm. The council agreed to change the hours as requested. Haber also stated that she will be out of town on vacation from May 30 – June 4. She asked if the council would prefer to reschedule the City Council meeting which was originally scheduled for June 2nd or if they'd like to keep it on the 2nd. The Council decided to move the City Council meeting to Tuesday June 10th at 7:00pm. Haber will have payroll done on June 5th when she returns and have Wright sign checks for employees prior to the scheduled meeting.

At approximately 8:07pm, motion was made by Krein, seconded by Hopfinger to enter into Executive Session for employee discussion; roll call vote taken with all present voting aye; motion carried. Council existed executive session at 8:32pm; motion made by Byers, seconded by Hopfinger; roll call vote taken with all present voting aye; motion carried.

The following bills were presented for approval:

Name	Description	Amount
Aflac	Aflac Insurance Premiums for March 2014	110.89
Aflac	Aflac Insurance Premiums for April 2014	110.89
Ag First Farmers Coop	Ice Master Salt	6.60
Anderson Oil Company, Inc.	Service Call/Labor	72.40
Anderson Oil Company, Inc.	April Fuel	3,018.84
AT&T Mobility	CELL PHONE BILL 690-5030	33.38
Baldridge & Nelson Architects	50% Bidding & Contract Administration Fees	2,944.50
Barbara Howey	Heartland Clothes Washer Rebate	50.00
Brookings-Deuel Rural Water	April Water	2,203.70
Brookings County Highway Dept.	Culverts	496.02
Brookings County Sheriff's Office	May 2014 Contract Law	1,549.17
Cook's Wastepaper & Recycling	April Garbage Pickups	1,786.50
Daniel DeYoung	Health Insurance Stipend April 2014	250.00
Daniel DeYoung	Payroll for March 2014	2,208.32
East River Electric	March Transmission Service	5,332.17
EFTPS	Payroll Taxes April 2014	1,074.90
Erik Gutormson	Payroll for April 2014	701.80
First Bank & Trust	Cash Management Service Fee	10.00
First Bank & Trust	Cash Management Service Fee	10.00
Fishback Insurance Agency	Position Bond Premium	763.00
Fite, Pierce & Ronning Law Office	February Legal Fees	132.50
Hall Deposit Return	Hall Deposit Return	100.00
Interstate Telecommunications Coop	Phone service for April 2014	281.41
Jolene Landmark	Heartland Dishwasher Rebate	50.00
Lowe's	Hall Supplies	71.93
Melanie Haber	Health Insurance Stipend April 2014	250.00
Melanie Haber	Payroll for April 2014	1,222.12

Midwest Pest Control	Pest Spray	75.00
Randy Brown	Heartland Dishwasher Rebate	50.00
RFD News Group, Inc.	March 2014 Publishing	188.93
SDRS	Retirement Contributions for April 2014	535.60
South Dakota Department of Health	Chemicals	13.00
South Dakota One Call	March 2014 Message Fees	6.66
South Dakota State Treasurer	April 2014 Sales Tax	2,327.90
Todd Westberg	Heartland Refrigerator Rebate	100.00
Tracey Greene	Heartland Clothes Washer Rebate	50.00
Willmott Gravel, Inc.	Loads of Gravel	300.00
	GRAND TOTAL	**28,488.13**

Motion was made by Pike, seconded by Hopfinger to approve of all bills; roll call vote taken with all present voting aye; motion carried.

Upcoming meeting dates included:

- May 9 & 10, 2014 – City Wide Rummage Sales
- May 16, 2014 – City Wide Clean-up Day
- May 18, 2014 – Deubrook High School Graduation
- June 10, 2014 – Next Regular City Council Meeting; McKnight Hall 7:00pm

Public Comments: Tammy Byers asked the council if she could rent 6 picnic tables from the city park for graduation. She was told that a $10 per table deposit is due and once tables are returned and undamaged she would receive her deposit back. Deb Hopfinger also requested to rent 2 picnic tables.

The contract law report was read.

Mayor Wright notified the council that the city received a DENR Drinking Water Certificate for clean water for 2013.

Hall custodian, Erik Gutormson, asked the council if he could gather bids on illuminating the new portable stage with some spotlights and other lighting. He estimated the total cost to be around $1300.00. The council asked Gutormson to get a bid and bring to next council meeting for approval.

After reviewing the financial statements presented to the council, motion made by Hopfinger, seconded by Pike to approve statements. Roll call vote taken with all present voting aye; motion carried.

With no further business to come before the council, motion made by Krein seconded by Kelm to adjourn; all present voting aye; motion carried. Meeting adjourned at 8:45 pm.

Terry Wright, Mayor
Melanie Haber, Finance Officer

White City Council Minutes
June 10, 2014

The regular meeting of the White City Council was called to order on Tuesday June 10th, 2014 in the McKnight Community Center at 7:00 p.m. by Mayor Terry Wright. Roll call was taken: present—Kim Kuper, Wayne Kelm, Tammy Byers, Jackie Pike and Deborah Hopfinger; absent – Joyce Krein.

The agenda was presented for approval. The following items were added to the agenda under Other: Electricity in the Park, Wilts Ditch, Trees in the Park, and Painting. Motion made by Hopfinger, seconded by Pike to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the May 5th regular meeting were read. Motion made by Pike, seconded by Kuper to approve the minutes as read; roll call vote taken with all present voting aye; motion carried.

The following bills were presented for approval:

Name	Description	Amount
Ag First Farmer's Coop	Spray for softball field	123.00
Aflac	Aflac Insurance Premiums for April 2014	110.89
Anderson Oil Company, Inc.	May Fuel	347.20
AT&T Mobility	CELL PHONE BILL 690-5030	30.86
Baldridge & Nelson Architects	80% Consultant Contract Documents Fee	2,800.00
Brookings County Sheriff's Office	June 2014 Contract Law	1,549.17
Brookings-Deuel Rural Water System	May Water	2,209.25
City of Brookings - Landfill	Clean-up Day	370.92
Cook's Wastepaper & Recycling	May Garbage Pickups	1,786.50
Daniel DeYoung	Payroll for May 2014	2,420.14
Daniel DeYoung	Health Insurance Stipend May 2014	250.00
East River Electric	April Transmission Service	4,292.22
EFTPS	Payroll Taxes May 2014	1,192.50
Erik Gutormson	Payroll for May 2014	212.84
First Bank & Trust	Cash Management Service Fee	10.00
First Bank & Trust - Cash	Petty Cash & Withdrawls	353.00
Foerster Office & Janitorial Supply	Hall Supplies	221.50
HD Supply Waterworks	Meter Supplies	847.30
Heartland Consumers Power District	May Power	21,596.67
Hiway 30 Auto Service	Repairs & Maintenance on Fire truck	186.18
Interstate Telecommunications Coop	Phone service for May 2014	295.71
Lowe's	Hall Supplies	140.47
Lyle Howey	May 2014 Wages	961.13
Melanie Haber	Payroll for May 2014	1,269.04
Melanie Haber	Health Insurance Stipend May 2014	250.00
RFD News Group, Inc.	April 2014 Publishing	226.84
SD Dept of Environment & Natural Resource	Annual Fees	270.00
SD Dept of Labor & Regulations	Quarterly File Report	5.00
SDRS	Retirement Contributions for May 2014	562.06
Servall	Mop/Rag/Towel Rental	35.07
South Dakota Department of Health	Chemicals	185.00
South Dakota One Call	May 2014 Message Fees	8.88
South Dakota One Call	April 2014 Message Fees	7.77
South Dakota State Treasurer	May 2014 Sales Tax	2,015.69

Thomsen Garage	Welding	25.00
Utility Deposit Return	Nancy Wilmot	141.36
Utility Deposit Return	Aspen Green	156.35
Western Area Power Administration	April 2014 Power	3,097.00
Western Area Power Administration	May 2014 Power	1,882.99
Willmott Gravel, Inc.	Load of Gravel	150.00
Willmott Gravel, Inc.	1st Street Project	3,589.60
	GRAND TOTAL	**56,185.10**

Motion was made by Hopfinger, seconded by Kuper to approve of all bills; roll call vote taken with all present voting aye; motion carried.

At 7:05 p.m. the Council discussed the progress of the East 1st Street project. Work had started and was proposed to be finished by the end of the week. It was brought to the council's attention that the north corner of Evans and 1st Street did have to be repacked because of the rain.

The Council was updated on the McKnight Hall Remodel project. Building Committee Member, Byers, stated that at the last meeting with Jeff Nelson, he suggested hiring a Construction Manager instead of using a General Contractor. Construction will now not begin until fall. The Building Committee will be meeting with Jeff again this month to further discuss details.

A bid from Amp Electric was distributed to the council to install 6 lights surrounding the new stage in the big hall for extra lighting at the cost of $1300.00 for halogen lights and $1600.00 for LED lights. It was asked if there were currently any rebates if LED lights were installed instead of halogen lights. The Finance Office will contact Heartland to see if there are any incentives. Motion was made by Kelm, seconded by Pike to accept the LED lighting bid if any rebates or incentives were available otherwise accept the halogen lighting bid; roll call vote taken with all present voting aye; motion carried.

The 2013 Drinking Water Report was released. The report stated nothing of concern for 2013 and will be published in the Tri-City Star this month.

The city received a letter from ITC stating that as of July 1, 2014, the video prices will increase 10%. All ITC customers should be receiving notice of this price change.

The Deubrook Community Library contacted the city about a donation for 2014. In the past, the city has donated $1500 to the library. Motion was made by Hopfinger, seconded by Kuper to approve of the $1500 donation; roll call vote taken with all present voting aye; motion carried.

The 2014-2015 Retail On-Off Sale Malt Beverage License Renewals were submitted and included Six Mile Creek Golf Course and Lefty's Sports Pub. Both businesses submitted required paperwork and fees for renewal. Motion was made by Hopfinger, seconded by Pike to approve of both applications; roll call vote taken, with a vote of 5-1 motion carried.

Heartland Power supplied a SCP Integrated Resource Plan for the council to review. The plan shows how White compares to other small towns regarding the supply and demand of power. No concerns were mentioned. Motion was made by Byers, seconded by Hopfinger to approve of this plan; roll call vote taken with all present voting aye; motion carried.

Jackie Pike with the White Nursing Home approached the council about paving the parking area in front of the care center. She presented a bid from FJ McLaughlin for $5304.00. She asked if the city would split the cost of this expense. Motion was made by Byers, seconded by Hopfinger to reject splitting the bill; roll call vote taken; with a vote of 5-1, motion carried.

Finance Officer, Melanie Haber, presented copies of 1 new ordinance violation. The homeowner had partially met the compliance but was given a couple more days for the violation to come in compliance. Two older violations were discussed and a letter from city attorney, Jesse Ronning, was reviewed. Motion was made by Pike, seconded by Kuper to clean up the outside of 508 West 4th Street and send the bill to the homeowner; roll call vote taken with all present voting aye; motion carried.

Haber also asked the council about collecting the fees for sending the certified letters to violators from the property owners. It was suggested to re-write the city's ordinance to state that any fees assessed will be added to utility bills. Motion was made by Hopfinger, seconded by Kuper to re-write this ordinance; roll call vote taken with all present voting aye; motion carried.

Dan DeYoung, City Maintenance Superintendent, stated that he will be working on some summer projects this month and will start spraying for mosquitos soon. Pike asked DeYoung if he knew anything about the cement blocks that were put in the culverts on the south side of town. DeYoung did not know anything about that.

Haber notified the council that an insurance claim was submitted on an incident occurring between city employee Lyle Howey and Mary Nosbush regarding a shattered car window from the mower.

Upcoming meeting dates included:

- July 7, 2014 – Next Regular City Council Meeting; McKnight Hall 7:00pm
- July 18-20, 2014 – Pioneer Days

Public Comments: Tammy Byers notified the council that the Community Club will be ordering new banners for Main Street.

The contract law report was read.

Mayor Wright notified the council he will be meeting with Banner Associates to discuss the DOT road sign replacement plan.

Haber asked if anyone had heard of goats or sheep living on the west side of town. She had a couple of people question her. Hopfinger will be in touch with the homeowner to see when the lambs will be leaving town.

Kuper asked the council about a 5th wheel camper being parked at the park and using electricity but not paying for it. A letter will be sent to the owner to address this issue.

Kuper also asked the council if the ditch in front of Bruce Wilts' house should have been filled in like it was. She was told that that is the county's road and if drainage is an issue it would be the responsibly of the homeowner to fix.

Byers asked about 3 dead trees in the park. She asked DeYoung if he could try cutting them back to see if they could still survive.

Byers also asked about getting the picnic tables at the park repainted before Pioneer Days. It was decided that an ad in the paper will go out if no one is interested.

After reviewing the financial statements presented to the council, motion made by Hopfinger, seconded by Kelm to approve statements. Roll call vote taken with all present voting aye; motion carried.

With no further business to come before the council, motion made by Pike seconded by Hopfinger to adjourn; all present voting aye; motion carried. Meeting adjourned at 8:40 pm.

Terry Wright, Mayor
Melanie Haber, Finance Officer

White City Council Minutes
July 7, 2014

The regular meeting of the White City Council was called to order on Monday July 7th, 2014 in the McKnight Community Center at 7:00 p.m. by Mayor Terry Wright. Roll call was taken: present—Kim Kuper, Wayne Kelm, Tammy Byers, Jackie Pike, Deborah Hopfinger and Joyce Krein.

The agenda was presented for approval. The following items were added to the agenda under Other: chickens and brackets for new flags on main street. Motion made by Hopfinger, seconded by Kelm to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the June 10th regular meeting were read. Byers asked Finance Officer to include more specific information in the minutes regarding how each council member votes when vote is not unanimous. Motion made by Kuper, seconded by Krein to approve the minutes as read; roll call vote taken with all present voting aye; motion carried.

The following bills were presented for approval:

Name	Description	Amount
Aflac	Aflac Insurance Premiums for June 2014	110.89
Ag First Farmers Coop	Spray for Baseball Field	125.50
AMP Electric Construction Inc.	Wire Stage Lights	1,600.00
Amy Kor	Hall Deposit Return	100.00
Anderson Oil Company, Inc.	Service Call/Labor	81.12
Anderson Oil Company, Inc.	June Fuel	760.74
AT&T Mobility	CELL PHONE BILL 690-5030	31.31
Brookings County Sheriff's Office	July 2014 Contract Law	1,549.17
Brookings-Deuel Rural Water System	June Water	2,122.30
Chris Sheffield	Hall Deposit Return	100.00
Cook's Wastepaper & Recycling	June Garbage Pickups	1,795.85
Cook's Wastepaper & Recycling	Extra Trash	500.00
Dan Jackson	Utility Deposit Return	188.34
Daniel DeYoung	Health Insurance Stipend June 2014	250.00
Daniel DeYoung	Payroll for June 2014	2,360.97
Deborah Hopfinger	Payroll for Quarter 2 of 2014	263.20
Deubrook Community Library	2014 Donation	1,500.00
East River Electric	May Transmission Service	3,727.62
EFTPS	Payroll Taxes June 2014	1,515.17
Elizabeth Jurrens	Hall Deposit Return	100.00
Erik Gutormson	Payroll for June 2014	398.69
F.J. McLaughlin Company	East 1st Street Paving	49,400.00
Falon Murphy	Hall Deposit Return	100.00
First Bank & Trust	Cash Management Service Fee	10.00
Hiway 30 Auto Service	Vehicle Maintenance	149.48
Interstate Telecommunications Coop	Phone service for June 2014	296.93
Jackie Pike	Payroll for Quarter 2 of 2014	235.49
Joyce Krein	Payroll for Quarter 2 of 2014	184.70
Kim Kuper	Payroll for Quarter 2 of 2014	263.20
Lori Foster	Hall Deposit Return	100.00
Lowe's	Hall Supplies	230.23
Lyle Howey	June 2014 Wages	1,019.54

Melanie Haber	Payroll for June 2014	1,245.73
Melanie Haber	Health Insurance Stipend June 2014	250.00
Office Peeps, Inc.	Office Supplies	83.69
Roelofsen Implement, Inc.	Mower Parts	92.70
SD Dept of Revenue & Regulation	Beverage License Renewals	300.00
SDRS	Retirement Contributions for June 2014	550.60
Servall	Mop/Rag/Towel Rental	33.28
South Dakota Asso of Rural Water Systems	Membership Dues	345.00
South Dakota Department of Health	Chemicals	344.00
South Dakota One Call	June 2014 Message Fees	3.33
South Dakota State Treasurer	June 2014 Sales Tax	1,638.86
Tammy Byers	Payroll for Quarter 2 of 2014	263.20
Terry Wright	Payroll for Quarter 2 of 2014	318.61
Thomsen Garage	Cutting Pipe & Shop Supply	38.00
Wayne Kelm	Payroll for Quarter 2 of 2014	263.20
Wesco Receivables Corp.	Maintenance Supplies	1,960.65
Willmott Gravel, Inc.	Loads of Gravel/Dirt	620.00
	GRAND TOTAL	79,521.29

Byers questioned DeYoung's purchase with Wesco. DeYoung stated that electrical wire and other items were purchased. Motion was made by Pike, seconded by Byers to approve of all bills; roll call vote taken with all present voting aye; motion carried.

At 7:05 p.m. the Council discussed the progress of the McKnight Hall Remodel project. A bid proposal was submitted by Robbins Construction. The council set the interview time for Mike Robbins for July 15th at 6:00pm unless otherwise noted. Motion was made by Hopfinger, seconded by Pike to approve of interview time; roll call vote taken with all present voting aye; motion carried.

Finance Office updated the council on the Heartland stage lighting rebate that was submitted. Heartland Power may grant up to a 50% rebate for the lighting that was installed above the stage. Application was submitted and can take a couple of weeks to be approved. Council will be updated at next month's meeting.

The Pioneer Days Committee applied for 2 temporary 1-day only alcoholic beverage licenses. One is for Saturday July 19, 2014 at the Arthur Graslie City Park and the other is for West Main Street Gated Area Only for Friday July 18. Motion was made by Hopfinger, seconded by Krein to approve of the temporary license at the City Park; roll call vote taken with all present voting aye; motion carried. Motion was made by Pike, seconded by Krein to approve of the temporary license in the gated area on west Main Street; roll call vote taken with all present voting aye; motion carried.

Dan DeYoung, City Maintenance Superintendent, stated that he will be working on routine maintenance including putting up a new flag at the city park and taking care of some holes on west Main Street.

Finance Officer, Melanie Haber, brought up the discussion of changing some of the city ordinance penalties. Many of the nuisance violations state that the city will bill for the violation via invoice, however the city would like to be able to add charges to resident's utility bills. She also stated that many of the penalties vary and that the policies should be updated. According to what is on file now, the ordinance book has not been completely updated since 1993. Mayor Wright stated that he thought a couple years ago a gentleman with the SD Municipal League worked with the council to get the book updated. Finance Officer was to contact Todd Kays to see if this ever got resolved. The council will discuss more at next meeting.

Haber also stated that the picnic tables had been painted at the City Park by the White Senior Living staff who donated their time. She also presented the council with an example of how the ordinance violation invoices will be sent out. The council discussed possibly sending an invoice to all ordinance violators who incur extra postage fees.

Upcoming meeting dates included:

- July 15, 2014 – Special Meeting for CM Interviews
- July 18-20, 2014 – Pioneer Days

- July 23, 2014 – Elected Officials Workshop in Pierre, SD; Anyone wanting to attend needs to register by July 16
- August 4, 2014 – Next Regular City Council Meeting, McKnight Hall 7pm

Public Comments: Joyce Krein asked the council about monitoring unlicensed vehicles parked around town. Mayor Wright stated that with many new nuisances arising again, he will take time to go around town and monitor all compliance with ordinances. Discussion also occurred about some buildings around town that need to be torn down as they are a hazard.

The contract law report was read.

Mayor Wright invited the city council to the Baseball Lighting Ceremony on July 13th.

Kuper asked about the chickens running loose on the south side of town. Some figured they belonged to Willmott's. Hall Custodian, Erik Gutormson, notified the council that he donated a dry erase board to the city to display information about the McKnight Hall that can be updated with new upcoming events monthly. He also donated some plywood and black paint to make the new portable stage more presentable. He also asked the council about adding a band circuit to the north wall for a larger power supply for the bands that will be using the new portable stage. The cost will be $700 and will be done by AMP Electric. Motion was made by Byers, seconded by Kelm to approve band circuit installation; roll call vote taken – Byers: Yes; Kuper – No; Hopfinger – Yes; Kelm – Yes; Krein – No; Pike - Yes; with a vote of 4-2 motion carried.

Byers asked the council about purchasing brackets for the new Main Street Flags that the White Community Club has purchased. She asked if the city would pick up the bill. Motion was made by Pike, seconded by Hopfinger to approve of this purchase; roll call vote taken with all presenting voting aye; motion carried.

After reviewing the financial statements presented to the council, motion made by Byers, seconded by Pike to approve statements. Roll call vote taken with all present voting aye; motion carried.

With no further business to come before the council, motion made by Pike seconded by Kelm to adjourn; all present voting aye; motion carried. Meeting adjourned at 8:17 pm.

Terry Wright, Mayor
Melanie Haber, Finance Officer

White City Council Minutes
August 4, 2014

The regular meeting of the White City Council was called to order on Monday August 4th, 2014 in the McKnight Community Center at 7:00 p.m. by Mayor Terry Wright. Roll call was taken: present—Kim Kuper, Wayne Kelm, Jackie Pike, Deborah Hopfinger and Joyce Krein; absent – Tammy Byers.

The agenda was presented for approval. The following items were added to the agenda under Other: Executive Session for employee discussion and updates from previous minutes. Motion made by Krein, seconded by Hopfinger to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the July 7th regular meeting and the July 15th Special Meeting were read. Motion made by Kuper, seconded by Krein to approve the minutes as read; roll call vote taken with all present voting aye; motion carried.

The following bills were presented for approval:

Name	Description	Amount
Aflac	Aflac Insurance Premiums for July 2014	110.89
AMP Electric Construction Inc.	Add Circuit for Band	707.86
AT&T Mobility	CELL PHONE BILL 690-5030	31.11
Banyon Data Systems	Software Support	1,590.00
Brookings County Sheriff's Office	August 2014 Contract Law	1,549.17
Brookings Municipal Utilities	Electric Meters	90.50
Brookings-Deuel Rural Water System	July Water	2,693.95
Cook's Wastepaper & Recycling	Roll-Off Delivery	25.00
Cook's Wastepaper & Recycling	July Garbage Pickups	1,795.85
Courtesy Plumbing	Baseball Urinal Maintenance	190.28
Daniel DeYoung	Health Insurance Stipend July 2014	250.00
Daniel DeYoung	Payroll for July 2014	2,479.30
East River Electric	June Transmission Service	3,914.85
EFTPS	Payroll Taxes July 2014	1,178.58
Erik Gutormson	Payroll for July 2014	345.59
First Bank & Trust	Cash Management Service Fee	10.00
First Bank & Trust - Cash	Withdrawals	190.00
Foerster Office & Janitorial Supply	Floor Wax & Soap	58.55
Hall Deposit Return	Hall Rent Deposit Return	100.00
Heartland Consumers Power District	June Power	22,609.29
Heartland Consumers Power District	July Power	28,100.36
Hiway 30 Auto Service	Batteries	235.89
Interstate Telecommunications Coop	Phone service for July 2014	297.23
Lowe's	Hall Supplies	69.30
Lyle Howey	July 2014 Wages	711.56
Mainstreet Designs, Inc.	Banner Brackets	126.00
Melanie Haber	Health Insurance Stipend July 2014	250.00
Melanie Haber	Payroll for July 2014	1,240.55
Midwest Pest Control	Pest Spray	75.00
Office Peeps, Inc.	Office Supplies	208.09
Pioneer Days Committee	1/2 Pioneer Days Band	1,000.00
RFD News Group, Inc.	June 2013 Publishing	183.62
SDRS	Retirement Contributions for July 2014	566.32

South Dakota Department of Health	Chemicals	13.00
South Dakota State Treasurer	July 2014 Sales Tax	2,006.84
Western Area Power Administration	June 2014 Power	1,691.06
	GRAND TOTAL	**76,695.59**

Finance Officer, Haber, stated that the brackets which were used to hang the new signs on main street cost a total of $126.00 and that the bill for the Hall Deposit Return was from the Pomrenke wedding that was held July 12th and will be later discussed in the meeting. Motion was made by Krein, seconded by Pike to approve of all bills expect the Hall Deposit Return until further discussed; roll call vote taken with all present voting aye; motion carried.

At 7:05 p.m. the Council discussed the progress of the McKnight Hall Remodel project. Since the previous special meeting with Robbins' Construction, nothing has been discussed with architect Jeff Nelson. However, the council did set the deadline for Robbins' Construction to collect all necessary bids by September 30th, 2014.Motion was made by Hopfinger, seconded by Pike to approve of this deadline; roll call vote taken with all present voting aye; motion carried. A special meeting will be held Thursday, October 2nd at 6:00pm to further discuss all bids and present Construction Manger contract.

The council was presented with a bid proposal from Dakota Pest Control for the Community Center. The bid came in at $68.90 per month for spraying inside for rodent control and 3 yearly exterior control sprays. The city current uses Midwest Pest Control and has not had any issues with them in the past. The current charge is $75 per time. Motion was made by Krein, seconded by Kuper to continue using Midwest Pest Control as primary spray control; roll call vote taken with all present voting aye; motion carried.

Dan DeYoung, City Maintenance Superintendent, stated that he will now start slowing down on mosquito spraying since the weather has been cool enough and there hasn't been an issue. Other area towns are also cutting down on amount of spraying. Mayor Wright asked DeYoung when the tree stumps around town will be removed. DeYoung stated that he has spoken with a couple of different people regarding the stump removal and he should know this month the total cost and who will be doing the work.

Haber stated that she has contacted Todd Kays, with the First District Governing Board, about updating the current ordinance book but has not heard back. This will be tabled until next month.

Finance Officer, Melanie Haber, discussed the issues that were addressed for the Pomrenke wedding that was held on July 12th. It was brought to her attention from hall custodian, Erik Gutormson, that the legion room was dirty and needed cleaning after the wedding. The party did not rent the legion room and therefore it was assumed that they would not be using it. However, when Haber notified the renters of this issue and stated that they would be charged an additional $30 for the rental of the legion room, she was told that they big hall was very dirty and that the renters had to clean before they could decorate. Ultimately, the issue at hand was whether or not they should be charged for the legion room that they used. Mayor Wright suggested that the $30 be taken out of the $100 damage deposit that was paid as time of booking for the use of the extra room. Motion was made by Krein, seconded by Kuper to refund $70 instead of the full $100 of damage deposit for use of the legion room; roll call vote taken with all present voting aye; motion carried.

Much discussion was also held about updating the Hall Contract and creating a specific set-up time for weddings and other events. This will be revisited at the next meeting.

Mayor Wright stated that he has not had time to create a nuisance report for the city yet, but will be done within the week. He will then get in touch with the Finance Office and all necessary letters will be sent out.

Upcoming meeting dates included:

- September 1, 2014 – Next Regular City Council Meeting, McKnight Hall 7pm
- October 2, 2014 – Special Meeting regarding McKnight Hall Remodel Project, McKnight Hall 6pm

Public Comments: Erik Gutormson asked the council what they had heard about the Pioneer Days dance. All reviews were good.

The contract law report was read.

Mayor Wright read a letter from Banner Associates regarding the sign update for the county. The project's intentions are to complete all updates by the end of 2015.

Haber stated that a resident had asked about putting a sign at the city park asking for dog owners to pick up after their dogs. Wright stated that this may be able to be incorporated with the sign update for 2015. Haber will follow-up. Haber also notified council that a resident living on the north side of Hooker Ave near the edge of town has complained about vehicles driving much faster than 25 miles per hour heading north out of town. Wright will be in contact with Jon Pike from the Brookings Sherriff's Department regarding placing a flashing speed limit sign.

At 7:38pm, motion was made by Hopfinger, seconded by Krein to enter into executive session to discuss employee issue; roll call vote taken with all present voting aye; motion carried.

At 8:00pm, motion was made by Krein, seconded by Pike to exit executive session; roll call vote taken with all present voting aye; motion carried.

Kuper asked if the council could discuss old business each month to ensure that all previous issues get resolved. She also stated that it is important for the city residents to see that any issues they might have brought up get resolved. Next month, an Old Business category will be placed on the agenda.

After reviewing the financial statements presented to the council, motion made by Pike, seconded by Krein to approve statements. Roll call vote taken with all present voting aye; motion carried.

Krein asked the city council about adding a handicapped ramp to the new stage. She felt that this may be a necessary addition. This will be looked into and discussed next month.

With no further business to come before the council, motion made by Krein seconded by Hopfinger to adjourn; all present voting aye; motion carried. Meeting adjourned at 8:10 pm.

Terry Wright, Mayor
Melanie Haber, Finance Officer

White City Council Minutes
September 1, 2014

The regular meeting of the White City Council was called to order on Monday September 1st, 2014 in the McKnight Community Center at 7:17 p.m. by Mayor Terry Wright. Roll call was taken: present—Kim Kuper, Wayne Kelm, Jackie Pike, Deborah Hopfinger, Joyce Krein, and Tammy Byers.

The agenda was presented for approval. Motion made by Krein, seconded by Hopfinger to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the August 4th regular meeting did not get properly e-mailed to the City Council so minutes were tabled until received.

The item bill report was also not properly distributed to the City Council so bills were tabled until received.

The Council welcomed Chris Willmott with the White Fire Department who asked for the council to approve an application for a new firefighter, Alexander Heleta II. Willmott stated that he also expects 2 more to join next month and possibly 1 to retire. Motion was made by Byers, seconded by Pike to approve Helata to join the fire department; roll call vote taken with all present voting aye; motion carried.

The Council was presented with an $800.00 energy efficient grant from Heartland Power for the stage lighting project that took place in July 2014. This grant helped cover half of the full project cost.

The Council discussed the progress of the McKnight Hall Remodel project. Nothing new was reported. A special meeting will be held Thursday, October 2nd at 6:00pm to further discuss all bids and present Construction Manger contract.

Dan DeYoung, City Maintenance Superintendent, stated that there was an issue in the park restrooms and the sink was broke off the wall, however minor repairs were necessary and the sink is attached again. Rumors had circled town about what happened, but no one is quite sure who is responsible. DeYoung also stated that he is still trimming trees and looking for someone interested in grinding stumps.

Haber stated that she spoke with Todd Kays, with the First District Governing Board, about updating the current ordinance book. The Zoning Ordinance was updated in 2008, however the Ordinance Book was not. He suggested contacting the American Legal Publishing Corporation for help with organizing the new book. Haber presented the Council with a Codification Proposal from the ALPC which amounted to approximately $4,300 worth of work in a 9 month time frame. The work that would be done would mainly be organized and arranging the book as well as making it available online. No legal advice or review would take place. Kuper suggested looking into other options to make sure that the price was fair. It was also suggested to talk with our city attorney before taking any major actions. Haber will research and update the Council at next regular meeting.

Finance Officer, Melanie Haber, asked the Council to set a Fall Clean-up Day and back up day. September 26th was set for first pick and October 10th for second pick. Haber will contact Cook's Wastepaper to set date. Haber also asked the Council to set a date for a special meeting regarding the 2014/2015 Budget Review. It was decided to include Budget Review at the October 2nd Special Meeting already scheduled. Haber also stated that she had received a check from the Brookings Area Singles Club for their annual hall rent of $1200 when no invoice had been sent. No contract has been written up but will be discussed at the next regular council meeting. The current rental hall agreement will be reviewed and any changes necessary will be made at this meeting.

Mayor Wright stated that 27 nuisance violation letters were sent last month regarding weeds, junk, unlicensed vehicles and other ordinance violations. Wright went through each letter and checked off the ones that had come in compliance and the ones that had not. Any residents not coming into compliance by set date will be contacted and action will take place this month to get resolved.

Old business was discussed:

Mayor Wright stated he spoke with John Pike about the speed limit signs. Unfortunately, the state is no longer giving out grants for this type of project. He said that through M&T Fire in Brookings the units can be purchased but they are close to $4500 each. Kuper asked if there were any other grants available for this type of project. At this time, the speed limit signage will be tabled until further research.

Lon Huber's trailer that is currently being used for hall storage needs to be replaced with a different one. Wright stated that the trailer was left on and it ran out of fuel at one point. He told Huber to bill the city for the replacement fuel. The trailers will be switched this month.

Haber told the Council that she contacted Deubrook School to see if they had purchased a ramp for their portable stage. They do not currently have one. Custodian, Gutormson, stated that if absolutely necessary one can be rented through the Swiftel Center for a minimal cost if a ramp is requested.

The Hall Rental Contract will be reviewed by the Council this month and updated at next regular meeting.

Upcoming meeting dates included:

- October 2, 2014 – Special Meeting regarding McKnight Hall Remodel Project and Budget Review, McKnight Hall 6pm
- October 6, 2014 – Next Regular City Council Meeting; McKnight Hall 7pm

Public Comments: None

The contract law report was read.

The Financial Statements were not property received by the City Council so statements will be tabled until received.

With no further business to come before the council, motion made by Pike seconded by Kelm to adjourn; all present voting aye; motion carried. Meeting adjourned at 8:36 pm.

Terry Wright, Mayor
Melanie Haber, Finance Officer

White City Council Minutes
October 6, 2014

The regular meeting of the White City Council was called to order on Monday October 6th, 2014 in the McKnight Community Center at 7:00 p.m. by Mayor Terry Wright. Prior to taking roll call, Wright read a letter from councilmember Joyce Krein stating that she has moved to Brookings and has resigned from her position. Roll call was taken: present—Wayne Kelm, Jackie Pike, Deborah Hopfinger, and Tammy Byers; Absent – Kim Kuper.

The agenda was presented for approval. Motion made by Kelm, seconded by Hopfinger to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the September 1st regular meeting and the October 2nd special meeting were read. Motion made by Byers, seconded by Pike to approve all minutes; roll call vote taken with all present voting aye; motion carried.

The following bill items were submitted for approval:

Name	Description	Amount
Aflac	Aflac Insurance Premiums for September 2014	110.89
AMP Electric Construction Inc.	Replace Emergency Light	88.78
Anderson Oil Company, Inc.	Service Call/Labor	14.00
Anderson Oil Company, Inc.	September Fuel	488.08
AT&T Mobility	CELL PHONE BILL 690-5030	33.11
Brookings County Sheriff's Office	October 2014 Contract Law	1,549.17
Brookings Municipal Utilities	Electric Work during Main Street fire	794.45
Brookings-Deuel Rural Water System	September Water	2,094.55
Central Business Supply	2 Portable Toilet Rentals	170.00
City of Brookings - Landfill	Clean-up Day	82.72
Cook's Wastepaper & Recycling	September Garbage Pickups	1,777.15
Daniel DeYoung	Payroll for September 2014	2,242.64
Daniel DeYoung	Health Insurance Stipend September 2014	250.00
Deborah Hopfinger	Payroll for Quarter 3 of 2014	263.20
DVL Fire and Safety	Annual Inspection	182.59
East River Electric	August Transmission Service	4,551.48
EFTPS	Payroll Taxes September 2014	1,452.16
Ekern Plumbing, Heating &Air Conditioning	Plumbing Work at Park	131.35
Erik Gutormson	Payroll for September 2014	398.69
First Bank & Trust	Cash Management Service Fee	10.00
First Bank & Trust - Cash	Stamps	136.00
Fite, Pierce & Ronning Law Office	May-Sept Legal Fees	331.25
Foerster Office & Janitorial Supply	Park Bathroom Supplies	54.00
Foerster Office & Janitorial Supply	Hall Supplies	40.50
Hartung Electric	Labor & Services from April-Sept 2014	1,778.49
Heartland Consumers Power District	Augst Power	26,135.56
Heartland Consumers Power District	September Power	22,563.58
Heidi & Cody Huewe	Utility Deposit Return	87.87
Interstate Telecommunications Coop	Phone service for September 2014	291.60
Jackie Pike	Payroll for Quarter 3 of 2014	235.49
Joyce Krein	Payroll for Quarter 3 of 2014	290.90
Kim Kuper	Payroll for Quarter 3 of 2014	263.20

Lowe's	City Supplies	122.64
Lyle Howey	September 2014 Wages	578.80
Maquire Iron, Inc.	Water Tower Cleaning & Inspection	1,699.50
Melanie Haber	Payroll for September 2014	1,394.68
Melanie Haber	Health Insurance Stipend September 2014	250.00
RFD News Group, Inc.	August 2014 Publishing	128.82
SD Dept of Labor & Regulations	Quarterly File Report	10.00
SDRS	Retirement Contributions for August 2014	554.86
Servall	Mop/Rag/Towel Rental	66.56
South Dakota Department of Health	Chemicals	26.00
South Dakota One Call	August 2014 Message Fees	5.55
South Dakota State Treasurer	September 2014 Sales Tax	1,855.79
Tammy Byers	Payroll for Quarter 3 of 2014	184.70
Team Lab Chemical Corp.	Spray	864.87
Terry Wright	Payroll for Quarter 3 of 2014	318.61
Wayne Kelm	Payroll for Quarter 3 of 2014	263.20
Wesco Receivables Corp.	Electric Supplies	1,300.00
Western Area Power Administration	September 2014 Power	1,710.30
Western Area Power Administration	August 2014 Power	1,882.99
	GRAND TOTAL	82,111.32

Motion made by Hopfinger, seconded by Pike to approve payment of all bills; roll call vote taken with all present voting aye; motion carried.

The Council discussed an energy efficient update to the street lights on Main Street. The current lights that are being used are no longer available for reorder so the Finance Office looked into receiving an energy grant and replacing these bulbs with LED bulbs. The city can apply for a grant with Heartland Power for half of the total cost which would be approximately $3,600.00.Once the estimate is received from Wesco Distribution the grant application can be submitted. Motion was made by Byers, seconded by Hopfinger to approve of purchasing the 12 additional LED bulbs and applying for the energy grant; roll call vote taken with all present voting aye; motion carried.

The Council discussed the option to purchase flashing speed limit signs. Two quotes were presented from All Traffic Solutions with one coming in at $4,620.00 and the other at $4,350.00. The more expensive sign is customizable, whereas the cheaper sign is not. Motion was made by Hopfinger, seconded by Kelm to table this item until 2015.

The Council was presented with a copy of the Inspection Report done on the city's water tower by Maquire Iron, Inc. The report stated that the exterior of the tank is in need of repainting; however that is more of an appearance issue. More importantly, the interior epoxy is in poor condition and they suggest recoating before there is a need to make repairs. Maquire Iron, Inc. supplied a bid of $29,480.00 to make these changes. The interior was last coated in 1996 and typically the epoxy lasts 10-15 years. Hopfinger asked about possibly getting a bid for the exterior as well. Dan DeYoung suggested waiting as he doesn't feel it is a necessary project right away. After much discussion, the Council decided to table this project until 2016.

The Council discussed the progress of the McKnight Hall Remodel project. The Council met with Mike Robbins, Construction Manager, on October 2nd and discussed final project costs. The Building Committee will be setting up a time to meet with architect, Jeff Nelson, to propose some changes to the plans to cut costs. Byers also discussed talking to Nelson about replacing the water and sewer piping. Many residents do not feel that this is a necessary change. She stated that she will be discussing this with Nelson. Some members of the Brookings Area Singles Club were present and asked how the renovation will affect their monthly dances. The Council stated that at this time, they aren't really sure and won't know until the contract has been written and approved. At that time, a schedule will be discussed. There may be an issue with keeping 1 operable bathroom, but nothing has been decided yet. Hopfinger asked about lining up the school as a back-up option. Byers didn't feel that this will be a big issue and they will cross that path when it comes. They also asked about adding more power to the north wall where the new stage is located as they have had some issues with bands having access to enough outlets. The Council discussed possible adding a splitter to the new outlet that was installed in the back for more electrical options.

The Council proceeded to talk about the necessary city ordinance book revision. Again, the American Legal Publishing Corporation's bid was around $4,300 but does not provide any legal advice or review. After talking with city attorney Jesse Ronning, Melanie Haber stated that he thinks it will be a lengthy and very expensive project if he has to review every page of the book for legal advice. Wright mentioned having Haber work on the project and sending any legal review to Ronning on a need-to basis. Haber stated that she would be able to work on the project; however it would take a while as she has a lot of other projects as well. The Council was okay with the time frame. Haber will work on the revision as much as possible.

Mayor Wright also stated that he asked Haber to research occupancy restrictions within city limits. Currently, the city does not have an ordinance restricting the number of residents per household. However, she found that according to the deputy fire marshal for the State of SD, occupancy limit is calculated by total square feet of the house divided by 200 to get the total number of occupants allowed in that dwelling. If something bad were to occur, the home owner could end up in civil proceedings. It was mentioned that the city of Brookings does have something in place for such restrictions. The Council asked the Finance Office to send a letter to the landlord and/or home owners to notify them of such fire codes and ask them to oblige before creating a new ordinance.

The Council reviewed the McKnight Hall Rental contracts. Several changes need to be made and the contract needs to be updated. Byers suggested forming a committee to pick apart the contract and then present the changes to the City Council. She asked to be part of the committee along with Haber, 2 representatives with the White Community Club, and a representative from the American Legion. The contract will be presented at the next regular city council meeting.

Dan DeYoung, City Maintenance Superintendent, stated that he is preparing for the cold weather and winterizing equipment and buildings. He still has some tree trimming to do, installing culverts, and grinding stumps. He requested to attend the Basic Water Treatment class in Brookings on November 4-6 and be reimbursed his mileage. Motion was made by Kelm, seconded by Hopfinger to approve mileage reimbursement; roll call vote taken with all present voting aye; motion carried.

Finance Officer, Melanie Haber, asked the Council to approve her working 40 hours per week during the end and beginning of the year. Office hours will remain the same for now. Motion was made by Hopfinger, seconded by Byers to approve Haber working 40 hours per week; roll call vote taken with all present voting aye; motion carried.

Haber also asked the Council to set a special meeting date for the first reading of Ordinance 137 – 2015 Budget Appropriation. Date was set for Tuesday, October 21st 2014 at 7:00pm.

Haber presented the Council with a Resolution of Support from Brookings County asking the City of White to welcome the opportunity to participate in the Growing Food Connections program including many benefits involving fresh farm foods and produce can be implemented if the county receives a special grant in which they have applied for. Motion was made by Hopfinger, seconded by Pike to approve of the resolution of support; roll call vote taken with all present voting aye; motion carried.

Mayor Wright stated that out of the 27 nuisance reports previously filed, only 1 of them has not come in compliance. There were a small handful of complaints that were taken care of by the city. Wright will do 1 more report before winter. Byers reported that there needs to be a letter sent to a park neighbor who lets their dog go to the bathroom at the park and does not pick up after it.

Old business was discussed:

Byers asked if anything was ever done about a camper that is being parked at the park. Haber stated that the owner had talked to her during the summer and she advised them to let the city know when they would be parking it there. Byers will watch for the camper and if it shows up again she will contact them.

Upcoming meeting dates included:

- October 21, 2014 – Special Meeting regarding McKnight Hall Remodel Project and first reading of Ordinance 137-2015 Budget Appropriation, McKnight Hall 7pm
- November 3, 2014 – Next Regular City Council Meeting; McKnight Hall 7pm
- November 4-6, 2014 – DeYoung to attend Basic Water Treatment class in Brookings

- November 26, 2014 – Deadline to register to attend 2014 Municipal Election Workshop on December 12, 2014 in Sioux Falls, SD

Public Comments: Resident asked for the Council's meeting agenda to be posted on the website and for the decorations to be removed from the top of the hall building. The Pioneer Days Committee thanked the city for their sponsorship of the band for the 2014 celebration. They had a great turnout and ended up being profitable for the year's events. They asked if the Council will consider donating the same $1,000 for the 2015 celebration to get the same band, Hicktown Mafia. Motion was made by Hopfinger, seconded by Pike to approve of this donation; roll call vote taken with all present voting aye; motion carried.

The contract law report was read.

At 8:27pm, motion was made by Hopfinger, seconded by Kelm to enter Executive Session to discuss personnel evaluations. Council exited Executive Session at 8:52pm.

The Council decided to leave Krein's vacant spot open on the board until someone from Ward 3 comes to the Council showing interest. By election time in April 2015, a councilmember will need to be elected or appointed. The City of White Departmental Roster will change slightly with Krein's removal as well. To see the full roster, visit http://www.white.govoffice2.com/.

City employee 2015 wage changes are as follows:

Maintenance Superintendent Dan DeYoung will receive a 4% wage increase of $1,425 per year

Finance Officer Melanie Haber will receive a $2.50 per hour wage increase

Summer Mower Lyle Howey will receive a $.35 per hour wage increase

All changes will be listed under the 2015-1 Resolution at the next regular city council meeting. Motion was made by Hopfinger, seconded by Pike to approve of wage changes; roll call vote taken with all present voting aye; motion carried.

The Financial Statements were previewed. Haber stated 1 household has gone vacant and is now owned by the bank. Council suggested checked with Brookings Credit Bureau to see if a property lein can be put on the property before the bank can sell the house. Haber will research.

With no further business to come before the council, motion made by Kelm seconded by Pike to adjourn; all present voting aye; motion carried. Meeting adjourned at 9:05 pm.

Terry Wright, Mayor
Melanie Haber, Finance Officer

White City Council Minutes
November 3, 2014

The regular meeting of the White City Council was called to order on Monday November 3rd, 2014 in the McKnight Community Center at 7:00 p.m. by Mayor Terry Wright. Roll call was taken: present—Wayne Kelm, Jackie Pike, Deborah Hopfinger, Tammy Byers and Kim Kuper.

The agenda was presented for approval. Motion made by Kelm, seconded by Hopfinger to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the October 6th regular meeting and the October 21st special meeting were read. Motion made by Kuper, seconded by Byers to approve all minutes; roll call vote taken with all present voting aye; motion carried.

The following bill items were submitted for approval:

Name	Description	Amount
Aflac	Aflac Insurance Premiums for October 2014	110.89
AT&T Mobility	CELL PHONE BILL 690-5030	31.13
Brookings County Sheriff's Office	November 2014 Contract Law	1,549.17
Brookings-Deuel Rural Water System	October Water	2,024.25
Cook's Wastepaper & Recycling	October Garbage Pickups	1,777.15
Daniel DeYoung	Payroll for October 2014	2,242.64
Daniel DeYoung	Health Insurance Stipend October 2014	250.00
Deluxe Business Solutions	Checks	197.39
East River Electric	September Transmission Service	4,056.00
EFTPS	Payroll Taxes October 2014	1,080.14
Erik Gutormson	Payroll for October 2014	234.07
First Bank & Trust	Cash Management Service Fee	10.00
First Bank & Trust - Cash	Withdrawls	265.00
Interstate Telecommunications Coop	Phone service for October 2014	294.72
Melanie Haber	Payroll for October 2014	1,691.28
Melanie Haber	Health Insurance Stipend October 2014	250.00
Menards	Shop Supplies	16.02
Midwest Pest Control	Pest Spray	75.00
Office Peeps, Inc.	Office Supplies	48.60
RFD News Group, Inc.	September Publishing	91.60
Running's Supply, Inc.	Shop Supplies	36.94
Servall	Mop/Rag/Towel Rental	34.97
SD GOVMNT FINANCE OFFICERS' ASSN	2015 Affiliate Dues	40.00
SD Muncipal Liquor Control Association	2015 Membership Dues	25.00
SDML	2015 Membership Dues	482.82
SDML Workers' Compensation Fund	2015 Insurance	3,799.00
SDPAA	2015 Property Insurance Premium	6,808.09
SDRS	Retirement Contributions for October 2014	596.08
South Dakota Department of Health	Chemicals	13.00
South Dakota One Call	September 2014 Message Fees	7.77
South Dakota State Treasurer	October 2014 Sales Tax	1,782.90
Wesco Receivables Corp.	1 LED Street Light	614.00
	TOTAL	30,535.62

Motion made by Hopfinger, seconded by Pike to approve payment of all bills; roll call vote taken with all present voting aye; motion carried.

The Council welcomed three members of the Brookings Area Singles Club to review their 2015 contract. There were a few changes in their contract but they agreed to all the terms. Byers did advise the club that prices will most likely increase for 2016. Motion was made by Hopfinger, seconded by Pike to approve of the 2015 Brookings Area Singles Club contract; roll call vote taken with all present voting aye; motion carried.

The Council proceeded to review the general rental contract for the McKnight Hall. Much discussion took place on a couple of different items including whether or not the contract should be available online, changing the wording from contract to request, and when the contract becomes binding. It was decided that the form will be used as a request and either the City Council or the Finance Office must approve it before it becomes binding. There will be some changes made to the form and reviewed again at the next month's meeting.

The Council discussed the progress of the McKnight Hall Remodel project. At this time, they are just waiting for Mike Robbins and Jeff Nelson to write up the Construction Manager contract and fees to be submitted for approval. Hall Custodian, Erik Gutormson, asked about including sound rework in the big hall. The Council stated that that was not in the plans for this phase and will be discussed later on.

Finance Officer, Melanie Haber, presented a sample bid from F.J. McLaughlin for the work to be done on Golf View Drive. They estimated the total cost to be around $70,000 for both the gravel and asphalt work. After some discussion, Haber asked the Council why they feel it is necessary to pave this road. Mayor Wright stated that when Brett Behrends discussed building out there, he was told that the road would eventually be paved. However, since the residents have moved in, no complaints have been addressed about the gravel road currently in place. Byers thought that this project could maybe be put off until all the lots were developed. This project is budgeted for in 2015 but may be tabled until 2016 depending on circumstances.

The Council was presented with 3 alcoholic beverage license renewals for 2015 including Lefty's Sports Pub, Six Mile Creek Golf Course, and the White Community Club. Motion was made by Hopfinger, seconded by Kelm to approve of all three applications; roll call vote taken; Byers – Abstain, Kuper – Yes, Hopfinger – Yes, Kelm – Yes, Pike – Yes; with a vote of 4-1, motion carried.

The Council held its' second reading of Ordinance 137 – 2015 Budget Appropriation. Motion was made by Pike, seconded by Byers to approve of Ordinance 137; roll call vote taken with all present voting aye; motion carried. Ordinance 137 has been approved and will be published November 20, 2014.

Resolution 2015-1 Employee Wages was read. Motion made by Hopfinger, seconded by Kuper to approve of this resolution; roll call vote taken with all present voting aye; motion carried.

The Council was notified that city employee, Lyle Howey, has turned in his resignation. He will no longer be responsible for mowing city properties in 2015. The Council will review the job description for this position and look to hire someone next spring.

Dan DeYoung, City Maintenance Superintendent, stated that he will be out of town November 4 – 6 for meetings in Brookings. He also had approximately 20 tree stumps ground up around town and is in the process of cleaning them up.

Finance Officer, Melanie Haber, notified the Council that there is no regulation on keeping the phone line in the kitchen at McKnight Hall. It was advised that the Legion should be asked first before disconnecting any lines. She also asked the Council about a marketing grant that she is applying for. They encourage new technologies in city government and one of the items they approve is tablets for city council member use. The Council was up for the change and agreed to apply for such grant.

Mayor Wright stated that all nuisances had come in compliance except for 1. Wright will be talking with the property owner this month to get this issue cleared up. Council members also discussed a couple other issues in town to address before snow fall. Haber will contact city attorney, Jesse Ronning, to see how these issues should be handled.

Byers asked Haber if anything had been figured out with occupancy limits in town. She will contact Ronning to further investigate.

Upcoming meeting dates included:

- November 4-6, 2014 – DeYoung to attend Basic Water Treatment class in Brookings
- November 26, 2014 – Deadline to register to attend 2014 Municipal Election Workshop on December 12, 2014 in Sioux Falls, SD
- December 1, 2014 – Next Regular City Council Meeting, McKnight Hall, 7pm

Public Comments: Erik Gutormoson reminded the Council about the Legion's Poultry Party on November 20th and also stated that they are applying for a grant to be used after the hall remodel is complete.

The contract law report was read.

The Financial Statements were reviewed. Motion was made by Kuper, seconded by Pike to approve statements; roll call vote taken with all present voting aye; motion carried.

With no further business to come before the council, motion made by Hopfinger seconded by Pike to adjourn; all present voting aye; motion carried. Meeting adjourned at 8:40 pm.

Terry Wright, Mayor
Melanie Haber, Finance Officer