

White City Council Minutes May 4, 2015

The regular meeting of the White City Council was called to order on Monday May 4th, 2015 in the McKnight Community Center at 7:00 p.m. by Mayor Terry Wright. Roll call was taken: present—Tammy Byers, Wayne Kelm, Jackie Pike and Deborah Hopfinger.

Councilmember Pike turned in a resignation letter effective immediately.

With 3 vacant spots to fill on the board, the Council asked if anyone was interested in filling a vacant spot. Chris Willmott was appointed to Councilmember Ward 3, and Chris Wilts stepped up and offered to fill Councilmember Ward 2. Deb Hopfinger was also appointed to renew her 2 year term for Councilperson Ward 3. After all three members read the City of White's oath of office, they officially became representatives for the City of White.

Motion made by Hopfinger, seconded by Byers to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The minutes of the April 6th regular meeting were reviewed. Motion made by Byers, seconded by Hopfinger to approve the minutes as read; roll call vote taken as follows: Byers – Yes, Willmott – Abstain, Hopfinger – Yes, Kelm – Yes, Wilts - Abstain; with a 3-2 vote, motion carried.

The following bills were presented for payment:

Name	Memo	Amount
Aflac	Aflac Insurance Premiums for April 2015	155.48
AMP Electric Construction Inc.	White Community Center Materials & Labor	20,512.76
Anderson Oil Company, Inc.	April Fuel Oil	141.03
Anderson Oil Company, Inc.	Service Work	66.33
AT&T Mobility	CELL PHONE BILL 690-5030	31.89
Baldrige & Nelson Architects	75% Bidding Portion	1,618.75
Brookings County Highway Dept.	Culverts & Bands	1,039.28
Central Business Supply	Bathroom Signs	35.97
Cook's Wastepaper & Recycling	March Garbage Pickups	1,795.85
Daniel DeYoung	Payroll for April 2015	2,502.60
Daniel DeYoung	Health Insurance Stipend April 2015	250.00
East River Electric	March Transmission Service	5,142.03
EFTPS	Payroll Taxes April 2015	1,238.11
Erik Gutormson	Payroll for April 2015	846.20
First Bank & Trust	Cash Management Service Fee	10.00
First Bank & Trust	Withdrawals	238.40
Foerster Office & Janitorial Supply	Hall Supplies	36.95
Hillyard	Garbage Cans	230.00
Interstate Telecommunications Coop	Phone service for April 2015	316.12
Kenny & Becky Goens	Refrigerator Rebate	100.00
Lowe's	City Supplies	143.54
Macsteel Warehouse	Aluminum Tubing for Bathrooms	16.20
Melanie Haber	Payroll for April 2015	1,784.66
Melanie Haber	Health Insurance Stipend April 2015	250.00
RFD News Group, Inc.	March Publishing	337.71
Running's Supply, Inc.	Hall Supplies	101.63

SaraSpier	Utility Refund	36.18
SDRS	Retirement Contributions for March 2015	640.40
South Dakota Department of Health	Chemicals	13.00
South Dakota One Call	March 2015 Message Fees	1.11
South Dakota Public Assurance Alliance	Insurance Premium - Liability	9,743.50
South Dakota State Treasurer	April 2015 Sales Tax	2,159.41
Team Lab Chemical Corp.	Spray	865.62
Unique Entertainment	Sound Equipment Rental	80.00
US Postal Service	Personalized Envelopes	18.45
Wal-Mart	Office Supplies	5.24
Willmott Gravel, Inc.	Load of Gravel	150.00
GRAND TOTAL	52,654.40	

Motion made by Byers, seconded by Wilts to approve payment of all bills; roll call vote taken with all present voting aye; motion carried.

At 7:05 p.m. the Council discussed work to be done on Golf View Drive with opening bids for road work first. Two bids were submitted. The first bid was from FJ McLaughlin based out of Watertown, SD for \$58,736.08 for a 12' wide road and \$71,926.40 for a 15' road. This bid included both gravel and asphalt work. The second bid was from VJ Ahlers Excavating Inc. for only gravel work and came in at \$9,194.95. Mayor Wright stated that before any bids can be accepted, another issue needs to be addressed and is in regards to electrical lines from Sioux Valley Energy located directly underneath the existing road. This could create problems in the future if any of these lines needed to be serviced. Representatives from Sioux Valley Energy were present to discuss the options. They suggested moving the lines from being under the road to be placed just west of the road. By doing so, this would eliminate the issue of having access to the lines, however all land and homeowners would need to approve of an easement for Sioux Valley to place the lines under their property. The estimated cost to move the lines is \$8,361.18 but does not include any work done on Six Mile Creek Road which runs east and west adjoined Golf View Drive. After some discussion, it was decided that the electrical lines should also be moved for the 3 lots on Six Mile Creek Road as well resulting in a higher cost of approximately \$2,000.00. The Council agreed that before any pavement will occur, these lines will need to be moved. Some of the residents and land owners affected were also present at the meeting and asked some questions of their own pertaining to the work being done. Brett Behrends, land owner, asked about paving the road in 2 lifts with 1 being done this year and 1 next year. Councilmember Willmott stated that by doing such the City will incur more costs since the construction company will have to set up the job site twice instead of once. Doing 1 lift and allowing it to sit all winter long could also create issues that may be costly. Mayor Wright also questioned this additional cost that was not originally budgeted for in 2015. After much discussion, it was decided that a new bid will need to be collected from Sioux Valley Energy to move their lines to include Six Mile Creek Road before any work can be approved. The 2015 budget also needs to be looked at to see if this project can be completed in 2015. Motion was made by Hopfinger, seconded by Wilts to table the bids submitted until next month's meeting; roll call vote taken with all present voting aye; motion carried.

The Council opened up discussion for options to clean the McKnight Community Center. Prior custodian, Erik Gutormson, was let go effective April 30, 2015. The Council would like to bring in a cleaning business to do the work instead of an employee. Finance Officer, Melanie Haber, contacted local resident Jackie Trooien with CareBright Cleaning based out of Toronto, SD to see what kind of charges she would require to do the cleaning. Her estimates were as follows: Big Hall = \$75; Kitchen = \$50; Legion Room = \$30; Bathrooms/Entry = \$50. She would also require a weekend premium of \$25/day for cleaning required between 6pm Friday and 6am Monday. Haber noted that after each event, it would be required to clean the entry and bathrooms along with the other rooms rented. Councilmembers Byers and Wilts offered to help clean for the next month or so until other arrangements have been made. Motion was made by Willmott, seconded by Kelm to bid out the cleaning to see what other businesses or individuals would charge; roll call vote taken with all present voting aye; motion carried. Bidders may bid however they prefer such as per event, per month, annually, etc. All bids must be submitted by June 9th at 4:00pm to be considered.

The Council proceeded to discuss a legal issue that arose between the City of White's attorney Jesse Ronning and a complaint of violation of municipal ordinance with Brittany Gusso and Blair Pike. Ronning explained the situation that occurred where he received paperwork on such violation and had never worked on a criminal matter as such. After some research, he found that being the city's attorney he had jurisdiction to represent the city and prosecute the violators. Donnie and Jackie Pike were present at the meeting representing their daughter Blair Pike and asked Ronning why this process took so long considering the issue occurring in July of 2014. Ronning stated that sometimes criminal cases can be lengthy. Mr. Pike also stated that he is afraid that this type of legal matter could be placed on his daughter's criminal record and could affect her in the long run. Ronning clarified that such incident could be a Class 2 misdemeanor and the individual could also be fined. He also stated that the amount of the fine would more than likely be around \$150. Mayor Wright asked why Ronning felt the need to prosecute when the City's cost to hire an attorney would be greater than the actual fine itself. After some minor discussion, motion was made by Byers, seconded by Wilts to dismiss the case; roll call vote taken as follows: Byers – Yes, Willmott – Abstain, Hopfinger – Yes, Kelm – Yes, Wilts – Yes; with a 4-1 vote, motion carried; motion carried. Ronning asked if in the future, he should contact the City first before researching and proceeding with filing the papers. Wright stated that would be appreciated.

The Council proceeded to discuss the McKnight Hall Remodel project. Councilmember Byers, representing the Building Committee, stated that they will be holding a fundraising event on September 26th. The event will contain BINGO, a supper and an auction. More information to follow. Wright also stated that some donations have been paid and are greatly appreciated. Haber notified the Council that a total of \$270 was made on the surplus sidewalk sale.

During last month's meeting, janitorial supply bids were opened and tabled. Tim Johnson and Scott Smith were present from Hillyard to discuss some options. They talked about supplies, equipment and other janitorial products that they felt necessary to the building. They also stated that they try to get out once a month to check on supplies and talk with the clients. They supplied the councilmembers with a price list for the majority of the products needed. Their prices were comparable to the other bids that were submitted last month. Motion was made by Hopfinger, seconded by Willmott to approve Hillyard as the janitorial supplier for the City of White; roll call vote taken with all present voting aye; motion carried.

The Council held the second reading of Ordinance 138 – Peddler's License. With no changes necessary, motion was made by Hopfinger, seconded by Kelm to approve of ordinance; roll call vote taken with all present voting aye; motion carried.

The 2015-2016 retail malt beverage liquor license applicants were reviewed and included Six Mile Creek Golf Course and Lefty's Sports Pub. Motion was made by Hopfinger, seconded by Kelm to approve of the Lefty's Sport Pub application; roll call vote taken as follows: Byers – Abstain, Willmott – Yes, Hopfinger – Yes, Kelm – Yes, Wilts – Yes; with a 4-1 vote, motion carried. Motion was made by Wilts, seconded by Hopfinger to approve of the Six Mile Creek Golf Course application; roll call vote taken as follows: Byers – Yes, Willmott – Abstain, Hopfinger – Yes, Kelm – Yes, Wilts – Yes; with a 4-1 vote, motion carried.

Dan DeYoung, City Maintenance Superintendent, stated that he will be requesting to drain the lagoon soon and will also be flushing hydrants on Monday May 18th. It was requested that he fill potholes soon as well. Byers also asked about checking the street lights and also about cleaning up the trees between the Care Center and the Mills Apartments. DeYoung stated that that would be the owners responsibility, not the City's. DeYoung also advised the Council to reconsider paving Golf View Drive. Many of the residents are not in a hurry to get the job done, with the exception of one. The Council agreed that the process might take a while, but they want to do it right.

Finance Officer, Melanie Haber, notified the Council that she will be on vacation from May 28 – June 5 and requested to move the next regular Council meeting date to accommodate. Motion was made by Hopfinger, seconded by Wilts to move the meeting to Tuesday, June 9th at 7:00pm; roll call vote taken with all present voting aye; motion carried.

Haber also stated that she was approached about starting a Farmer's Market in town for local residents. The Council had no problem with this except they preferred not to have it set up in the hall, but rather outside.

Haber asked the Council to approve of a Park & Recreation brochure or magazine to be put together and sent out to residents containing all of the activities that occur during the summer months for kids and teenagers. Other towns do something similar and have had good results. Motion was made by Byers, seconded by Hopfinger to approve of publishing a brochure; roll call vote taken with all present voting aye; motion carried.

Upcoming meeting dates included:

- May 8, 2015 – City Clean-Up Day
- May 17, 2015 – Deubrook High School Graduation
- May 25, 2015 – Memorial Day Program
- June 9, 2015 – Next Regular City Council Meeting, McKnight Hall 7pm
- June 13, 2015 – McKnight Hall Open House 2pm-5pm

The Council discussed old business including:

- Setting an hourly rate for employee Kayla Oval. Motion was made by Byers, seconded by Hopfinger to pay \$10.00 per hour; roll call vote taken with all present voting aye; motion carried.

Public comments: DeYoung stated that he will be moving and storing the extra doors that didn't get sold and the surplus sale in case anyone wants them.

The contract law report was read.

Nuisances: Mayor Wright stated that he spoke with the owner of the shed that needs to come down. They will be cleaning it out and placing items out for clean-up day and then tearing the building down. Other nuisances reported included dog's running loose in the park and defecating, and loose cats.

Other: Gutormson asked when the Legion's storage room would be completed. The Council asked Haber to check with Construction Manager, Mike Robbins, to see why it has not already been completed.

Haber presented some research on what other towns have set for delinquent policies. From her research, she suggested sending past due notification the day after the Council reviews and giving the owners 10 days to get their balance paid. Shut off days will occur the 3rd Monday of each month and to turn services back on, the full payment along with a \$50 fee is required. The Council liked Haber's ideas and asked her to re-write the ordinance with the changes for approval at next months' meeting. After reviewing the other financial statements, motion was made by Willmott, seconded by Kelm to approve of the financial statements; roll call vote taken with all present voting aye; motion carried.

With no further business to come before the Council, meeting was adjourned at 9:25 p.m.

Terry Wright, Mayor

Melanie Haber, Finance Officer