

APPROVED

The White City Council held a regular meeting on Monday, August 3, 2020 at 7:00 pm at the McKnight Community Center. Mayor Thorstenson called the meeting to order at 7:00 pm. Roll Call was taken, council members present were Cutler, Kelm, and Gladis. All motions were unanimous unless otherwise noted.

Mayor Thorstenson began the meeting with approval of the minutes from July 10, 2020. Kelm made a motion to approve the minutes as presented, second by Gladis.

Motion by Kelm, seconded by Gladis to approve the following claims: Maintenance \$4,284.23 payroll; Mayor/Council \$4,161.66 payroll; Finance Office \$3,120.75 payroll; McKnight Hall \$178.02 payroll; Office Peeps \$17.20 office supplies; Appeara \$47.62 linens; AT&T \$57.76 cell phone; InfoTech \$75.00 software support; Pest B Dead \$90.00 pest control; Keith Hall \$143.75 interim Finance Officer; Aspen Thorstenson \$210.46 reimbursement Indeed ads; RFD News \$224.22 publishing; AFLAC \$259.62; Dan DeYoung \$300.00 health ins stipend; Audra Wilson \$324.36 health insurance stipend & mileage; ITC \$341.86 internet & phones; Christianson Plumbing & Heating \$348.39 water heater/pressure tank; Hillyard \$354.64 supplies for McKnight Hall; SDRS \$412.01 retirement contributions; Brookings County Sheriff \$1,210.00 contract law; WAPA \$1,270.31; City of White \$1,284.28 utilities; Deubrook Community Library \$1,500.00 donation; Banyon Data \$1,590.00 annual fee; BDR Water \$2,884.20; East River Electric \$4,089.30; HydorKlean \$9,148.81 clean & televise lines (2019); Schoenfish & Co \$9,600.00 2019 audit; EFTPS \$1,085.63 payroll taxes (2018/2019); and EFTPS \$2,303.90 payroll taxes July 2020.

No Public Comments.

Quotes and information for the McKnight Hall rental agreement, fees and door locks/keys provided to council. Council will review and provide decision at the September 2020 regular meeting.

Motion by Gladis, seconded by Kelm to appoint Cody Sunderland as council person to the vacant spot in Ward 1. Cody Sunderland was sworn in to office with the acceptance of the Oath of Office.

Kelm presented the request for valve change at the Jon Boer residence. Kelm will work with the Boer's and DeYoung to gather further information on the water meter valve/meter request and try a test with a 1" pipe to see if the concern is resolved.

Shirley Intveld water leak was moved to the September 2020 regular meeting to allow Wilts to provide input as the original concern was given to her.

American Wind Week Proclamation was reviewed and read aloud by Thorstenson. Motion to adopt proclamation as read and reviewed made by Kelm, seconded by Gladis. Proclamation states:

WHEREAS, wind energy is the largest provider of renewable energy in the country; and

WHEREAS, our state is home to 20 wind projects and 5 wind-related manufacturing facilities, providing more than 2,000 jobs for South Dakotans; and

WHEREAS, the wind industry is a major economic driver in towns and counties all across South Dakota, driving \$3 billion in total capital investments to date and providing \$9.8 million in annual lease payments to rural landowners in 2019 alone;

THEREFORE, I, Governor Kristi Noem, do hereby proclaim:

THE STATE OF SOUTH DAKOTA

RECOGNIZES AMERICAN WIND WEEK

August 9 through August 15, 2020

and encourages its citizens to learn more about the benefits of wind energy in our community and celebrate South Dakota's leadership in renewable energy production.

Brookings Area Transit Authority (BATA) fund request was denied.

Banyon ACH Direct Payment module was discussed the need and cost. Decision was to not move forward with this added module.

Gladis made a motion to rescind Resolution 2020-06, seconded by Kelm. Motion by Gladis to adopt Governor Noem's Executive Order 2020-20 as written and to expire when the Executive Order 2020-20 ends. Seconded by Kelm.

Virtual meeting information and quotes on video and audio equipment options presented for review. Council would like additional information and moved the decision to the September 2020 meeting.

Junkyard discussion has an action item that Wilson will contact the city attorney, Ronning in regards to the agreement for the vacate street/land/alley. Thomsen's the owner of the junkyard has and will work with David Miller, Regional Code Enforcement Officer for items that need attention per Miller's letter.

Quotes for a new copier/printer for the Finance Office were presented and reviewed. Wilson will inquire about a refurbished unit.

Elected Officials Training Workshop in Pierre on September 2, 2020 was discussed with an enrollment date of August 15, 2020. Cost is \$50 per individual which includes SDML Handbook (\$60 value) and lunch. Cody Sunderland tentatively requested to attend the workshop, pending approval from his employer. Motion by Kelm, seconded by Gladis to cover the cost of workshop (\$50), one-night motel stay and mileage.

Sherriff's report reviewed. Maintenance Report by DeYoung stated that a section of sidewalk in front of the McKnight Hall will be tore up for fire hydrant repair. DeYoung will put up a safety fence to enclose the area where the sidewalk has been torn up. To save on cost the sidewalk will be completed when cement crew is in the area.

Thorstenson reviewed the approved building permits: Ekern garage/shed, Burns covered deck, Murphy backyard fence & Olson deck.

Wilson indicated the financial report and budget review to be ready for September meeting. Wilson state there are a few accounts that need to be reviewed and some updates. Reconciliation to be done from the auditor suggestions. Claims report that was reviewed had a couple payroll tax payments that were not made in the accrued years, one from 2019 and one from 2018. Keith Hall interim finance officer is not longer traveling to White. Hall is providing support as needed via phone. Wilson communicated delinquent account letters were mailed certified per ordinance No. 65, Section 8.0107. Wilson will continue to monitor as some of the accounts have been paid in full as of this meeting. There a couple accounts that require further research regarding owners, addresses, etc. Letters that were send out did include a termination of service.

Supervision of Departments will be moved to the September, 2020 meeting to provide Wilson time to put together list of departments with expectation of duties and which council person currently supervises which department.

Thorstenson provided a summary of the 2017, 2018 and 2019 Audit. Thorstenson started with an email letter from Cierra Murphy addressed to Thorstenson asking for clarification on the different articles that were in the newspaper pertaining to audit and annual report. Thorstenson provided clarification on these items. The 2019 audit has been complete and the draft has been sent off to the State of South Dakota for review. After the state approves the audit it will be final and can be shared.

Motion by Kelm, second by Sunderland to move into executive session (*Pursuant to SDCL 1-25-(1,2,3,4 and/or 5) at 9:35 pm. Council came out of executive session at 10:15 pm. Motion by Kelm, seconded by Gladis to adjourn.

Aspen Thorstenson, Mayor

Audra Wilson, Finance Officer