

White City Council Minutes September 7, 2015

The regular meeting of the White City Council was called to order on Monday September 7th, 2015 in the McKnight Community Center at 7:00pm by Mayor Terry Wright. Roll Call was taken: present – Tammy Byers, Chris Wilts, Chris Willmott, Wayne Kelm and Deborah Hopfinger.

Mayor Wright moved item 16d Insurance Claims up on the agenda to accommodate the representatives present. Motion was made by Hopfinger, seconded by Kelm to approve the agenda; roll call vote taken with all present voting aye; motion carried.

The following bills were presented for payment:

Name	Description	Amount
Aflac	July Aflac Premiums	109.85
Anderson Oil Company, Inc.	July Fuel	272.81
Anderson Oil Company, Inc.	August Fuel	310.09
AT&T Mobility	New Cell Phone	105.99
AT&T Mobility	Cell Phone Bill	32.15
Brookings County Sheriff's Office	September 2015 Contract Law	1,595.65
Brookings County Sheriff's Office	August 2015 Contract Law	1,595.65
Brookings-Deuel Rural Water System	August Water	2,207.75
Cook's Wastepaper & Recycling	August Garbage Pickups	1,833.25
Cook's Wastepaper & Recycling	Roll Off & Extra Garbage	189.68
Dan DeYoung	August 2015 Payroll	2,379.50
Dan DeYoung	Health Insurance Stipend	250.00
East River Electric	July Transmission Service	4,764.66
EFTPS	August 2015 Payroll Taxes	1,137.45
First Bank & Trust	Cash Management Service Fee	10.00
First Bank & Trust - Cash	Petty Cash	112.50
Glacial Lakes & Prairies Tourism	2016 City Membership Dues	150.00
Heartland Power	July Power	29,362.00
Hillyard	Kitchen Mats	158.59
Hillyard	Kitchen Mats	419.50
Hillyard	Scrubber Batteries	100.00
Interstate Telecommunications Coop	Phone service for August 2015	322.43
Kanz Landscaping	Grinding stumps	300.00
Kayla Ovall	August 2015 Wages	367.09
Melanie Haber	Health Insurance Stipend	250.00
Melanie Haber	August 2015 Payroll	1,787.79
Norfeld Welding	Parts & Installation for Hand Rail	1,071.20
Office Peeps, Inc.	Office Supplies	159.98
Popham Construction LLC	Sweeping Service	325.00

Postmaster	Stamps	35.00
RFD News Group, Inc.	July Publishing	224.88
Running's Supply, Inc.	Shop Supplies	126.94
SDRS	August 2015 Retirement	623.74
Servall	Mop/Rag/Towel Rental	16.64
South Dakota Department of Health	Chemicals	30.00
South Dakota One Call	July 2015 Message Fees	10.08
South Dakota State Treasurer	August 2015 Sales Tax	1,907.43
Tammy Byers	Reimbursement for sign plates	137.27
Tealwood Care Centers, Inc.	Purchase of White Senior Living	25,000.00
Town & Country Shopper	Healthcare Administrator Ad	42.00
US Postal Service	Personalized Envelopes	302.65
Wal-Mart	Back-up Hard Drive	67.84
Western Area Power Administration	July 2015 Power	1,790.24
Wheeldon's	Shop Supplies	32.00
Willmott Gravel, Inc.	Misc Loads & Hauling	738.50
GRAND TOTAL	82,765.77	

Finance Office, Melanie Haber, added a bill for Sally Damm Consulting for \$12,501.00. Motion was made Willmott, seconded by Byers to approve payment of all bills included the addition; roll call vote taken with all present voting aye; motion carried.

At 7:05 p.m. the Council welcomed Joan Kreitlow, who proposed some updates to the Arthur Graslie Park signage and landscaping area. Her suggestions included adding ornamental grasses, brick edging, landscape rock and other perennials. She has been working with R & R Designs, LLC out of Astoria, SD to create the new design. She mentioned that the existing bushes and landscaping is overgrown and has been in place for roughly 10 years. The Arthur Graslie family would be donating all costs associated and ask that the city continues maintenance around the property. Motion was made by Wilts, seconded by Hopfinger to approve of these updates; roll call vote taken with all present voting aye; motion carried.

The Council then welcomed Jeff Shultz and Joanne Murphy, representatives from the White Historical Society. They notified the Council of an insurance claim that was submitted for repairs on a portion of the museum's roof and interior damage which occurred back on August 18th when the city got hit with a heavy rain and wind storm. The organization has been working with Melanie Haber, Finance Officer, to turn in all insurance claim forms and the repairs have been approved for in the amount of \$5,700 minus the \$500 deductible. Mark Hogue will be taking care of the repairs. They asked for the city to help cover half of the deductible costs totaling \$250. Motion was made by Hopfinger, seconded by Wilts to approve of covering the \$250; roll call vote taken with all present voting aye; motion carried.

Joanne and Jeff proceeded to discuss further repairs necessary to the museum including replacing the entire roof and siding. The repairs have been tabled for the past few years and need to be looked at as a priority before more damage occurs. They did receive a bid from Emmett Construction for \$29,607.64 for shingling and siding the entire building. The Historical Society does not have enough funds to cover this cost and is asking that the city be responsible for this project. It was suggested that more bids be brought in to review and

also the possibility of tinning the roof instead of shingling be compared as well. The organization will collect more bids for the next regular meeting.

Dan DeYoung, notified the Council of another insurance claim which occurring in August. The mower being used by the city has been considered a total loss due to an accident which caused the entire frame to break. DeYoung brought the mower to a repair shop and was told that it would be best to total it out and get a new one instead of trying to repair it. Haber will be submitting the insurance claim along with pictures to see what will be covered. It was suggested that a new mower be put into the 2016 budget anyways since the existing one has several miles on it. DeYoung is hoping to be able to repair it enough to be able to make it through the rest of this year.

The Council proceeded to discuss updates with the White Care Center. Hired consultant, Sally Damm, gave the councilmembers an update as to where she is with all the research. Her presentation is scheduled for October 5th at the regular meeting. Melanie Haber notified the Council that a total of 10 applicants have applied for the Healthcare Administrator position. She suggested setting up a special meeting to review the applications and decide which ones to interview. A special meeting date was set for Monday September 21st and 6:30pm. Haber also notified the Council that Alice Rennich has continued to mow the land around the Care Center and has asked for wages of \$400 per month. Motion was made by Hopfinger, seconded by Byers to pay Rennich for 2 months of work totaling \$800; roll call vote taken with all present voting aye; motion carried.

Discussion continued about the community digital sign. Tim Harvey, President of First Bank & Trust in White, contacted the Council about the possibility of placing the sign on the country road to attract more attention. He also asked that the digital sign be raised to be able to leave the current sign in place while moving the flag pole elsewhere. The Council discussed the possibility of moving the location of the sign, but found that there really isn't any other location that would work along the county road. They would prefer to keep in on the corner lot with the bank. The new estimate to raise the sign came in at \$24,794 from Stein Signs. This would raise the sign up 62" from the ground. The Council agreed to working out a contract with the bank and the school for maintenance and updates for the sign. Motion was made by Byers, seconded by Hopfinger to approve of paying 1/3 of the signage fees; roll call vote taken as follows: Byers – Yes; Willmott – No; Hopfinger – Yes; Kelm – Yes; Wilts – Yes; with a 4-1 vote, motion carried.

Haber notified the Council that the East River Electric rates will be decreasing from \$1.45/kw to \$1.20/kw due to the company combining with a larger network. This change will go into effect on January 1, 2016.

The City was contacted by Heartland Power about implementing an Interconnection Policy regarding the Public Utilities Regulatory Policies Act. Heartland is taking steps to file a Motion for Waiver with the FERC to allow them to purchase power directly from any qualifying facility within our service territory. For utility customers who want to use solar power or geothermal energy, this would relate to them. By implementing such policy, this takes the responsibility off the City's shoulders and puts it onto Heartland's shoulders. Motion was made by Willmott, seconded by Hopfinger to approve of implementing the Interconnection Policy; roll call vote taken with all present voting aye; motion carried.

The Council proceeded to review the 2015 Budget update. Reviews included the expenditure and revenue guidelines. Finance Officer, Melanie Haber, stated that the revenue budget was up as was the expense budget. The increase in spending on the McKnight Community

Center remodel threw the budget off quite a bit, but Haber stated she will be doing some rearranging to get everything to balance. She also asked about any 2016 projects that should be included in next year's budget. They included: road maintenance, Six Mile Creek road asphaltting, updates to the museum, a new mower and some minor updates the McKnight Hall.

Discussion continued with the lettering for the McKnight Hall. Willmott stated that the City Hall letters were done he just needs to get them hung up. The Council also suggested getting some bids on new lettering for the McKnight Community Hall as well.

Councilmember, Tammy Byers, had a list of items she would like to improve upon in the hall. They included: mopping and table trowel = \$248, adding a motion light to the west side of the kitchen, removing step leading out of the east exit, shaving Finance Office door down to accommodate new rug, received a White, SD print from the Historical Society to hang in the entry way, purchased a new microphone stand, adding the handicapped button to the exterior of the building in 2016, and purchased hanging lights for the big hall which she personally donated. Motion was made by Wilts, seconded by Hopfinger to approve of the mopping and table trowel for \$248; roll call vote taken with all present voting aye; motion carried.

Dan DeYoung, Maintenance Superintendent, discussed more tree trimming with the Council. He also stated that all the new LED lights for Main Street have been installed. He is still doing some stump grinding along with trying to repair the broken mower.

Finance Officer, Melanie Haber, notified the Council of the SDML Annual Conference being held in Watertown on October 6-9. Mayor Wright highly suggested any councilmembers that are interested to attend. Haber stated that she will be attending. Motion was made by Kelm, seconded by Hopfinger to approve of transportation and conference fees; roll call vote taken with all present voting aye; motion carried. Haber notified the Council that she will be gone Monday, September 28th. She also updated the Council on a bad computer virus that attached her computer. She recommended that any e-mails with an "e-fax" in the subject line, not be opened.

Upcoming meetings/dates/agenda items:

- September 27th – McKnight Hall Fundraiser Event
- October 5th – Next Regular City Council Meeting – McKnight Hall – 7pm

No Old Business was brought up.

No public comments.

The Contract Law Report was read.

Nuisance report included:

- Abandoned car limit – Ordinance will be reviewed at next regular meeting
- Checking zoning maps for commercial property
- Lawn clippings on Veterans Memorial property
- Speed limit on east side of town

- Building needing to be torn down

Motion was made by Willmott, seconded by Byers to tear down the shed located at 323 West Main; roll call vote taken with all present voting aye; motion carried.

The delinquent utility bill statement was presented to the Council with a total of 12 accounts being delinquent. Motion was made by Willmott, seconded by Hopfinger to approve of disconnecting all 12 accounts; roll call vote taken with all present voting aye; motion carried.

The Financial Statements were presented to the Council, with a few documents missing due to the computer virus. Motion was made by Willmott, seconded by Kelm to approve of the financial statements.

With no further business to come before the Council, motion made by Willmott, seconded by Kelm to adjourn; roll call vote taken with all present voting aye; motion carried. Meeting adjourned at 8:53pm.

Terry Wright, Mayor

Melanie Haber, Finance Officer

EVENT SCHEDULE PLANNER AUG13-2015 - OCT1-2016

WHITE HEALTHCARE	FUTURE USE OF THE FACILITY	Local, state and federal financial, work force and occupancy percent resources have seen significant changes in the field of long-term-care support and services in recent years. Securing sustainability requires an understanding of the healthcare environment and an ability to work within a fast-changing, financially challenged and high pressure. The expectations of consumers and the difficulty in maintain a viable work force only add to the challenges. As your consultant I will need to understand aspects of city regulations and requirements and determine the interest in the city owning a long-term care facility. The availability of a community workforce will be researched. Securing resources, information, facts and data that may affect this project will require vigilance, expertise, and a coordinated and sustained effort. I will do my best to put the information needed in the hands of the leadership of the city White so they can make the decision necessary for its future. I will provide timely information on the progress of the project and address issues of concern.
SDHCCS	SALLY DAMM,	

PROJECT PHASE	STARTING	ENDING	INORMATION GATHERED	STARTING	ENDING
CALLING FOR MEETING DATES AND INFORAMTIONAL GATHERING MEETINGS	8.12.2015	8.21.2015	TOURED FACILITY	8.18.2015	Sent information to Mark Lyons for Financials
MEETING WITH MARK LYONS	8.14.2015	Done 2.5 hrs.			
TALKED WITH MELANIE FOR FINANCIAL REPORTS	8.12.2015	Done-email	50 MILES OF WHITE INFORMATION ON NUMBER OF SKILLED NURSING FACILITY	8.21.2015	[Select Date]
SDAHO-GIL FOR STATS/SEND TO MARK LYONS-CPA	8.17.2015	Done 2.25 hrs	50 MILES OF WHITE INFORMATION ON NUMBER OF ASSISTED LIVING	8.24.2015	[Select Date]
CONTACTED MELANIE FOR INFORMATION NEEDED BY MARK LYONS	8.17.2015	Done and submitted to Mark Lyons	50 MILES OF WHITE INFORMATION ON OCCUPANCY OF SKILLED NURSING FACILITY	8.24.2015	[Select Date]
SOUTH DAKOTA HEALTH CARE ASSOCIATION	8.19.2015 called for app't	Done Sept 1, 2015 30 minutes			

605.339.2071 ATTN:MARK Deak			50 MILES OF WHITE INFORMATION ON OCCUPANCY OF ASSISTED LIVING	8.24.2015	[Select Date]
MEETING WITH THE STATE OF SD DELIGATION DEPT OF HEALTH & SS	8.25.2015 10:30 AM	Done 1hr :30 minutes in Pierre	50 MILES OF WHITE INFORMATION ON WORK FORCE INFORMATION	8.26.2015	[Select Date]
MEETING WITH THE STATE OF SD DELIGATION DEPT OF HEALTH & SS	Second meeting scheduled for Sept 10 at 1 pm in Pierre		LTC REQUIREMENT OF CMS PROPOSED RULES	8.24.2015	[Select Date]
MEET WITH OR CALL ESTELLINE, BOWDLE, CLEAR LAKE AND CUSTER THAT HAVE CITY OWNED FACILITIES, NH OR HOSPITAL	Contacts pending				
WRITING AND REPORTING TO CITY COUNCIL	9.1.2015	9.2.2015 called Melanie Haber/ email report			
HAVE ALL MEETINGS AND INFORMATION GATHERED EDITED INTO A DRAFT REPORT	9.1.2015	Meetings held or set & information gathered			
FINACIAL REPORT DRAFT	9.19.2015	9.27.2015			
FINAL REPORT EDITED AND READY TO BE PRESENTED TO CITY OF WHITE	9.28.2015	10.1.2015			
CITY COUNCIL MEETING	10.5.2015	10.5.2015			

AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER							JANUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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FEBRUARY							MARCH							APRIL							MAY							JUNE							JULY						
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Start the report